

*A healthful and supportive environment where all people of Johnson County can achieve optimal physical, mental, and social well-being.*



## **PUBLIC HEALTH**

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**Promoting Health. Preventing Harm.**

**Dave Koch, DIRECTOR**

**Board of Health**  
**Tatiana Izakovic, MD, MHA**  
**Michael P. McLaughlin, PhD**  
**Zachary Pollock, PharmD, MS**  
**Bonnie D. Rubin, CLS, MBA, MHA**  
**Peter D. Wallace, MD, MS**

### **JOHNSON COUNTY BOARD OF HEALTH**

**January 16, 2019**

**MEETING MINUTES**

**4:00pm**

**Call to Order:** Peter D. Wallace, MD, MS, called the meeting to order at 4:00 pm.

**Roll Call:** Peter D. Wallace, MD, MS; Michael P. McLaughlin, PhD; Bonnie D. Rubin, CLS, MBA, MHA; Tatiana Izakovic, MD, MHA. Absent: Zachary Pollock, PharmD, MS

**Staff:** Dave Koch, Director; Kate Klefstad, Clinical Services Manager; James Lacina, Environmental Health Manager; James Bechtel, PH Systems Analyst; Erik Gustafson, EH Specialist; Susan Denny, Secretary II.

**Others Present:** Susie Nehring, Assistant County Attorney

**Approval of Minutes:** Motion by Rubin to approve the December 19, 2018 meeting minutes; seconded by McLaughlin. The motion passed unanimously.

**Next Regular Meeting Date and Time:** February 20, 2019 in Conference Room 214B at the Health and Human Services Building.

**Citizen Comments / Questions / Issues:** None

#### **DISCUSSION / PRESENTATION:**

- **On-Site Wastewater-Erik Gustafson:** Gustafson presented a history and overview of the JCPH private wastewater systems management program. He explained the process JCPH follows for approving permits, applications and designs for homeowners and builders to meet regulations adopted by the Iowa Department of Natural Resources (IDNR), described in Chapter 69 and known as the Private Sewage Disposal System Code. JCPH has modified the requirements to meet County goals and is currently working on new revisions and updates.

Gustafson also remarked on the role the BOH holds in overseeing private wastewater programs; he added the IDNR oversees semi-public and public wastewater systems. Wallace asked if JCPH staff were asked to recommend system types. Gustafson responded that does occasionally happen in certain cases involving water table issues or building plans. Rubin asked about proximity to creeks and waterways. Gustafson explained JCPH's density requirement to protect sensitive areas and protect waterways. He added JCPH's intent is not to dissuade growth, but encourage system sharing to prevent over saturation. Lacina provided additional background on the density requirement.

## **ACTION ITEMS**

**Expenditures Over \$3,000:** None

**Applications, Contracts and Agreements:**

## **OTHER**

- **Election of Officers; Chair and Vice Chair:** Wallace asked for nominations for Chair and Vice Chair of the BOH for 2019. Rubin nominated Wallace for Chair and McLaughlin for Vice-Chair.

**Motion** by Rubin to elect Wallace to continue as Chair of the BOH and McLaughlin to continue as Vice-Chair of the BOH. Seconded by Izakovic. The motion passed unanimously.

- **Public Health Accreditation Bureau (PHAB) Site Visit Report review-J. Bechtel:** Bechtel summarized the findings of the PHAB JCPH site visit report. The report, from the October 2018 site visit, was received in late December. He summarized that overall feedback as well as the site visitor comments were very positive and explained areas that needed improvement and identified trends. Bechtel described the action plan to prioritize, implement and monitor the accreditation process through the current accreditation timeline as well as preparing for re-accreditation. Bechtel informed BOH members of upcoming key dates and when a final decision for PHAB accreditation is expected. Rubin asked about measure 12.3.2 regarding BOH accountability and how the BOH members can contribute. Koch suggested additional ways BOH members can contribute to the measure such as reviewing agenda items, etc. He added the annual BOH review will demonstrate measure 12.3.2.
- **19-01 Oral Health Coordinator Job Description-D. Koch:** Koch summarized the updates made to the job description for the JCPH Oral Health Coordinator position recently vacated when Eileen Tosh retired earlier this month. The most significant change was upgrading the position from part time to full time coordinator and an increase in paygrade.

**Motion** by McLaughlin to approve Oral Health Coordinator Job Description as written; seconded by Rubin. The motion passed unanimously.

- **19-02 Syringe Service Program-Position Statement-D. Koch:** Koch summarized the pros and cons regarding approval of the Syringe Service Program position statement before legislation has been proposed or waiting to approve the statement after a bill has been introduced. BOH members discussed procedure, references and formatting. BOH members

reached a consensus to approve the statement in advance of any introduced legislation in order to share with other public health departments and Boards of Health and be prepared in case of legislative action.

**Motion** by McLaughlin to approve the Syringe Service Program Position Statement as written; seconded by Izakovic. The motion passed unanimously.

Koch commented that the Iowa HARM Reduction Coalition (IHRC) will use the position statement at a meeting on January 22, 2019 in Des Moines. JCPH will have staff in attendance at the meeting.

- **19-03 Iowa's Natural Resources and Outdoor Recreation Trust Fund-Position Statement-D. Koch:** Koch reminded the BOH members the Iowa Natural Resource and Outdoor Recreation Trust Fund was to be supported by a 3/8 percent sales tax increase in 2010, which did not occur, leaving the fund unsupported. The position statement encourages enacting the sales tax increase of 3/8 percent or other means of funding to support the trust fund and its goal to provide opportunities for Iowans to live healthier lifestyles. Koch described ways to use the position statement in support of legislation to support the trust fund, adding that Cerro Gordo County created the position statement with a goal of reaching 25 percent of local boards of health across the state to support the trust and influence local elected officials ultimately to find a sponsor for a bill to fund the trust and possibly not tie funding to an increase in sales tax. Koch plans to share the position statement with Johnson County local representatives. Rubin would like the paper to be posted to the JCPH website.

**Motion** by Rubin to approve the Iowa Natural Resources and Outdoor Recreation Trust Fund Position Statement; seconded by McLaughlin. The motion passed unanimously.

- **Board of Health Meeting Schedule 2019:** Discussion by BOH members pertaining to meeting dates for 2019 to determine possible conflicts or changes. The proposed meeting dates will fall on the third Wednesday of every month, if approved. Rubin pointed out the difficulty of meeting during the March proposed date due to Spring Break. The March date will be changed to the second Wednesday of the month. McLaughlin will confirm his availability for the third Wednesday in September as Wallace will be absent. BOH members will confirm the proposed meeting schedule as soon as McLaughlin can confirm the September date. Nehring had no conflicts.

**Reports / Inquiries:**

**County Attorney:** None

**Members, Board of Health:**

McLaughlin informed the BOH members and staff that as a board member of the National Association of Local Boards of Health (NALBOH) he will be in Washington D.C in March to meet with legislators and also board members of the National Association of County and City Health Officials (NACCHO). He will be able to present issues from BOH members or JCPH staff to the boards and legislators.

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Wallace commented that Becky Mills' (former Public Health Business Manager) retirement celebration was well done. He also reported on a Public Health Advisory Council meeting he attended in Des Moines last week which focused on accreditation. There are now six accredited Public Health Departments in Iowa. Wallace reported discussion at the advisory meeting pertained to PHAB 2.0 and the challenges achieving accreditation for very small departments. He mentioned Ohio as having mandated all 60 of their Public Health Departments to be accredited by the year 2020.

Rubin added PHAB recently invited select College of Public Health Center staff to provide academic focus areas and train as resources in addition to accreditation specialists.

**Director:**

Koch commented on the impact of the Federal Government shutdown. He shared how the shutdown is affecting Johnson County Public Health services. Koch reported that WIC is funded through March 7, 2019. After that date, staff could still perform approved WIC duties. Other Iowa Public Health departments may have to lay-off staff, but JCPH should remain staffed. Food funds will be available through April. Rebates for formula are available through the second week of May, 2019. After May, none of WIC business would be reimbursable. Rubin asked why WIC business would not be reimbursable after May. Koch responded that guidance currently from the state is not explaining why, all that's known at this point that after May reimbursement won't be possible. Iowa Department of Public Health (IDPH) will update.

Koch reported the longstanding nuisance complaint case regarding a trailer problem is now mitigated.

The Vitamin Angels grant application approved by BOH at a previous meeting was awarded to Clinical Services.

He also reported on the success of the JCPH Certified Application Counselor (CAC) contract. Karen Weilert was able to help 141 people. He felt it was a good use of county funds to provide help navigating insurance options.

Koch informed the BOH members that a part-time Epidemiologist has been hired and is being oriented.

Wallace adjourned the meeting at 4:58 pm.

Approved by Board of Health Action on

February 20, 2019

Signature on File

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Date

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Peter D. Wallace, MD, MS, Chair

Submitted by:  
Susan Denny  
Secretary II