



PUBLIC HEALTH

Dave Koch, Director

Board of Health
Tatiana Izakovic, MD, MHA
Michael P. McLaughlin, PhD
Zachary Pollock, PharmD, MS
Bonnie D. Rubin, CLS, MBA, MHA
Peter D. Wallace, MD, MS

JOHNSON COUNTY BOARD OF HEALTH

July 15, 2020

MEETING MINUTES

4:00 pm

Call to Order: Peter D. Wallace, MD, MS, called the meeting to order at 4:05 pm.

Roll Call: Peter D. Wallace, MD, MS. **Via Video/Teleconference:** Bonnie D. Rubin, CLS, MBA, MHA; Zachary Pollock, PharmD, MS; Tatiana Izakovic, MD, MHA. Absent: Michael P. McLaughlin, PhD

Staff: Dave Koch, Director; Kate Klefstad, Clinical Services Manager; Sam Jarvis, Community Health Manager; James Lacina, Environmental Health Manager; Kristin Meyer, Business Manager; Rob Thul, EH Specialist II; James Bechtel, Systems Analyst; Susan Denny, Secretary II. **Via Video/Teleconference:** Whitney Kaeffring, MD, Clinical Services Clinician;

Others Present: Lynn Rose, Assistant County Attorney

Approval of Minutes: Motion by Rubin to approve the June 17, 2020 meeting minutes; seconded by Pollock. The motion passed unanimously.

Next Regular Meeting Date and Time: August 19, 2020 at the Health and Human Services Building.

Citizen Comments / Questions / Issues: None

New Employee Introductions: Klefstad introduced Dr. Whitney Kaeffring via teleconference as the new contracted Clinician for the Title X Family Planning Clinic. Klefstad listed Kaeffring's credentials and her experience serving rural and underserved populations. Kaeffring greeted the BOH members and summarized her background and answered questions.

DISCUSSION / PRESENTATION(S):

- **Food Safety Program:** Rob Thul, Environmental Health Specialist II provided a brief overview of the

Johnson County Food Protection Program. The Iowa Department of Inspections and Appeals (IDIA) is the governing agency JCPH contracts with to provide inspection protocols and regulation based on the Iowa Code and the 2013 FDA Food Code. He used a power point presentation to illustrate the areas of JCPH inspections, etc. Thul identified JCPH staff involved in the program. Responsibilities include education to prevent foodborne illnesses, inspections and licensing to sell or serve food, and investigating complaints from the public. Thul listed the types of food licenses including restaurants, events, mobile foods, grocery and vending. He presented a graph illustrating the activity presented by various license types. Thul described the process for establishing a new business, how illness related complaints are investigated and issues ranging from cleanliness to pest control. Thul answered questions and comments about the program from BOH members.

ACTION ITEMS

Expenditures Over \$3,000: None

Applications, Contracts and Agreements:

- **20-18 Local Public Health Services Sub-contract with VNA:** Koch explained to BOH members the sub-contract for approval is exactly the same as the previous year's contract amount of \$154,259. Director of VNA, Suellen Novotny is confident they will be able to spend the funds.

Motion by Rubin, to approve the Local Public Health Services Sub-contract with VNA; seconded by Pollock. The motion passed unanimously.

OTHER

- **Health Path Clinic (Title X) Update:** Klefstad presented an update on the Health Path Clinic and will send a power point slide show to BOH members after the meeting. She is planning to go live with the new clinic in mid-August in the afternoons from 2-6pm. Klefstad presented the BOH with branding and marketing strategies, staffing updates, physical space changes and training for staff. She informed the BOH members of a new electronic health record system and reported staff was pleased with the new program and support policies. Klefstad responded to questions and comments from BOH members.

- **COVID-19 Update:** Koch reported on phone bank increases for COVID-19 calls, social media updates, involvement with schools by Susan Vileta, Health Educator and Jake Riley, Disease Prevention Specialist. Vileta is conducting focus groups on various subjects such as face masks in the 18-25 year old range and receiving positive feedback. Jarvis has been responding to media requests and calls regarding Test Iowa issues, etc. JCPH ordered decals to support face mask wearing for businesses. James Bechtel, Systems Analyst, is working with students on data assessments with Qualtrics. Guidance for media response provided by Lynn Rose. Those calls are being deferred to Koch or Jarvis. Koch reported additional updates on public building reopening, contact tracing, collaborations with other counties, etc. Koch responded to BOH questions about mask mandating, contact tracing and calling a special meeting to discuss more face mask mandating options. Rose described the steps for proceeding with a resolution to mandate face mask coverings. Staff and BOH members discussed ideas for awareness and a timeline if proceeding with a resolution.

Reports / Inquiries:

County Attorney: Rose reminded staff and BOH members she is available for guidance.

Members, Board of Health: Rubin reported working with the Executive Director of UI MHA (Masters of Healthcare Administration) on social inequities and injustices and Public Health programs. She reports the program is being revamped.

Director: Koch suggested adding issues to future BOH as agenda items and will work on a position statement on public health and racism for feedback in August. He listed highlights from the director's report, including "Let's Talk: Discussion About Race/Racism", which involved small group conversations with staff and was led by Keshia Fields, Inclusion and Equity Specialist. He also included updates on the additional Disease Prevention Specialist staff position, the tobacco-free park measure adopted in Williamsburg, as well as, the BOS approval of new Waste Water and Tanning regulations. Koch reported on Memorandum of Understanding renewal between Environmental Health and Scott County and also Iowa Department of Inspections and Appeals food licensing program contract renewal. He also updated the BOH on the status of the budget and JCPH Covid-19 spending as of June 2020. Koch asked for ideas and thoughts for the position paper. Wallace would like to see a focus on adverse health effects resulting from racism. Rubin supported the idea of putting forth a position paper. Koch commented this was a high priority in relation to health equity.

Wallace adjourned the meeting at 5:19 pm.

Approved by Board of Health Action on

August 19, 2020

Signature on File

Date

Peter D. Wallace, MD, MS, Chair

Submitted by:
Susan Denny
Secretary II