



## Livable Community for Successful Aging Policy Board

Minutes April 13, 2021 2:30 PM

Location: Zoom Meeting

**Members Present:** Josey Bathke, Lorraine Bowans, Scott Hawes, Lynette Jacoby, Scott McLeod, Doreen Nott, Bob Welsh

**Members Excused:** Tracey Achenbach, Michelle Buhman, Dave Koch, Janelle Rettig

**Members Absent:** Carla Phelps, Stacia Rath, Victoria Steelman

**Staff Present:** Jeff Kellbach

- 1) **Welcome & Introductions** – Bathke called meeting to order at 2:30PM. No quorum present.
- 2) **Public Comments** – No comments
- 3) **Approval of Minutes from Meeting of February 10, 2020-** Hawes had a suggested revision to Section 8 of the minutes under action teams. Caregiver Action Team and Housing Action Team Reports merged into one report identified as Caregiver Action Team. No quorum present to approve minutes.
- 4) **Update from Aging Specialist – Kellbach**
  - a) vaccines for older adults; most have gotten an opportunity; helping individuals get appointments if they are having a problem
  - b) webpage transition project is moving slowly; still needing vendor to move/build directory over
- 5) **Finances – Jacoby**
  - a) **Bills** – webhosting bill paid in Feb to get us through August (\$518)
  - b) **Finance update** – current balance is \$6690 (out of \$8000 budget); no action team requests; next year's budget will go down to \$5000 primarily because we won't have webhosting fees bc that will be in-house at the county
  - c) **Charitable Giving Accounts** – have not used any funding from these for many years
  - d) **Expenses** (must be expended by 6/15 to be within this FY)
    - a. if committees have needs for expenditures to accomplish goals please submit them to Jeff/Lynette
    - b. outstanding expense (of @\$5000)for Webspec Designs to move entire directory
- 6) **COVID**
  - a) **Share Johnson County Public Health Site-** <https://coronavirus-johnsoncounty.hub.arcgis.com/>
  - b) **Vaccine Webinar by Johnson County Public Health Update-** Discussion of how Supply is catching up to the demand within the county. We discussed no immediate need to do another webinar with Public Health but will stay flexible in the event there is a need to hold another in the future.

- c) **Vaccines going to Senior homes/ apartments Update-** Public Health has begun working with ambulance to get homebound older adults vaccinated.

**7) Strategic Plan**

- a) Review Strategic Plan and ask each action team to define goals/ priorities for next meeting

## Johnson County Livable Community Strategic Plan 2020-2022

### GOAL 1: AFFIRM AND PROMOTE A COMMON UNDERSTANDING OF THE JCLC POLICY BOARD

<u>Strategy</u>	<u>Action Plan</u>	<u>By Whom</u>	<u>By When</u>
Ensure the work of JCLC aligns with Strategic Plan goals	1. Review and evaluate progress at each board meeting.	Policy Board	monthly
	2. Review and evaluate action Teams/ committees	Policy Board	annually
	3. Orient and mentor new members	Executive Committee	within 1 month of appointment to Policy Board

### GOAL 2: IMPROVE AND INCREASE JCLC OUTREACH AND ENGAGEMENT

<u>Strategy</u>	<u>Action Plan</u>	<u>By Whom</u>	<u>By When</u>
Improve communications	1. Increase newsletter circulation by 200 people through Identification of mailing lists and agencies to publicize and distribute newsletter	Communications Committee	12/2022
	2. Complete migration of JCLC website	Communications Committee	12/2020
	3. Review website info/printed material and update (i.e. housing options)	Communications Committee	annually
Identify and strengthen government and Community partnerships	1. Present year end report to at least 2 City Councils and/ or joint entities (at least 5 different communities) <ul style="list-style-type: none"> <li>a. <b>Jeff presented to JoCo BOS in January</b></li> <li>b. <b>During COVID it is a bit difficult to present to city council's</b></li> <li>c. <b>Jeff TO DO:</b> F/U w/BOS about Proclamation for Older Americans Month(May) on April 29<sup>th</sup> or May 6<sup>th</sup> and have member of this committee accept the proclamation at a meeting</li> <li>d. <b>Jeff TO DO:</b> send invite to all JCLC members to attend the BOS meeting when proclamation issued</li> <li>e. <b>3<sup>rd</sup> Quarter</b> <ul style="list-style-type: none"> <li>a. possibly have Exec Comm attend Supervisors meeting</li> <li>b. JCLC asked to present/educate to NL P&amp;Z commission</li> </ul> </li> </ul>	Executive Committee	12/2022
	2. Attend Board of Supervisor meetings, provide annual report	Executive Committee	quarterly

and information on aging initiatives

3. Conduct outreach to at least 1-2 rural Communities to inform them about JCLC and services available through Aging Specialist      Aging Specialist      annually

Increase educational initiatives and opportunities      1. Provide a minimum of 5 forums, presentations, booths and other programs      Action Teams      annually

**Goal 3: BUILD AND SUSTAIN JOHNSON COUNTY AS A LIVABLE COMMUNITY**

<u>Strategy</u>	<u>Action Plan</u>	<u>By Whom</u>	<u>By When</u>
Effectively advocate on behalf of older Adults residing in Johnson County	1. Develop the JCLC policy agenda and present to the Board of Supervisors for approval	Policy Board, Action Teams	annually, by 10/31
	2. Develop an outreach plan to promote our approved policy agenda	Policy Board	annually
	3. Develop at least one program or Initiative to promote policy agenda	Policy Board	annually
	4. Visit the State Capitol on Older Iowans Day to meet with our Legislators and promote our Policy agenda	Policy Board, Action Teams	annually

Explore **AARP Age Friendly Designation** for Johnson County      1. Research and determine feasibility      Policy Board      6/30/2021

- a. Create Committee and select Chair == **need a member to chair this committee**
  - i. **Jeff TO DO: schedule work session on application or meet with state ARP for 4/30**
- b. Bob – proposed having exec committee ask AARP Iowa to grandfather Johnson County in;
- c. **Lorraine TO DO: has a state AARP meeting tomorrow and will bring it up & ask for a separate mtg to discuss being grandfathered in**
- d. Lynette – the application looks fairly straightforward; Iowa does not have any counties designated/only cities at this time
- e. Agreement on: Creating a steering committee and inviting staffers from the municipalities to be members

Invite community members to a conversation via Zoom to get their opinions about      1. Invite to Johnson County Agency to Policy Board Meeting Individually- Social Services, Public Health,      Policy Board      12/31/2021

- a. Board Members Come Prepared to April Mtg: Policy Board Members answering the questions and then brainstorming external people to invite using Bob's recommendations of people to invite to start the list
- i. Thinking of the county has a whole - what one or two actions do you think could be taken by someone, county included, that would make Johnson County a more livable community? ("someone" might be the University of Iowa or one part of the University, the business community or a particular business, a social or public service agency/organization, or others, anybody, any group.)
- ii. Who else should we talk to? Groups or individuals
- b. People to Invite:**
  - iii. City P&Z commissions/planners
  - iv. County Dept Heads - Planning/Dev/Sustain (start)
  - v. UIHC or Mercy discharge worker/social worker with experience in releasing someone who is transitioning to home
  - vi. UI Family Services – Diana Kremzar
  - vii. Leaders in homebuilders – Carol
  - viii. HR person from some of the large corporations in town
  - ix. Social: JoCo Sherrifs office/PDs; County Atty; Pub Defender office
  - x. School district officials

**8) Board Member Expectations and Ideas-** Reminder that there are a few Board Members that need to sign up to be on an Action Team or Committee.

**9) Reports from Action Teams and Committees**

- a) **Caregivers** – nutrition webinar 5/19; Possibility of another webinar in June; Heritage having caregiver webinar series July-Nov
- b) **Communications Committee** – newsletter continues to be great; April coming out later this week.
- c) **Falls Prevention** – discussing possible events for Sept
- d) **Housing** – confirmed topics for summer forum series starting 5/12
- e) **Transportation**- Not Currently Meeting- No chair

**10) Meeting dates for future meetings**

- a) Executive Committee Meeting- May 11<sup>th</sup> at 2:30PM
- b) Policy Board- June 8<sup>th</sup> at 2:30PM **virtual or location/TBD**

**11) Future Meeting Topics**

**12) Announcements**

- a) Facebook Page Link: <https://www.facebook.com/JCSocialServices>
- b) Newsletter Link: <https://mailchi.mp/f6090ab56ec0/april2021newsletter>

**13) Adjournment-** Meeting adjourned at 4:29PM.