



**JOHNSON COUNTY
ECONOMIC DEVELOPMENT/
QUALITY OF LIFE GRANTS**

Fiscal Year 2023 Grant Application

Each year through the budgeting processes, the Johnson County Board of Supervisors allocates funds to promote economic development in Johnson County and enhance the quality of life of its residents. The grants are taxpayer-funded and the Board of Supervisors determines the process, allocation, and oversight of the funds.

The Johnson County Board of Supervisors is accepting applications for Johnson County’s Economic Development and Quality of Life Grants. The application process for Fiscal Year 2023 opens Friday, October 1, 2021 and closes Monday, November 15, 2021. Applicants will receive notification of the Board’s decisions after the final budget is approved and published in March 2022. Funds approved to be distributed to grant recipients in the Fiscal Year 2023 budget will be paid in biannual or quarterly payments between July 1, 2022 and June 30, 2023.

Grant recipients are required to submit two reports on the impact of the grant funds, a mid-year report by January 31, 2022 and an end-of-year report by July 31, 2023 of their award year. Failure to submit required reports may affect eligibility in subsequent years.

For more information about Johnson County grants, contact Board Office staff at grants@johnsoncountyiowa.gov or call 319-356-6000.

Description	Date
Application Release	October 2021
Application Submission Deadline	Monday, November 15, 2021 at 5 p.m.
Application Review	December 2021–January 2022
Award Notification	March–April 2022
Grant Contract Approved	July 1, 2022
Mid-Year Report Due	January 31, 2023
End-of-Year Report Due	July 31, 2023

Submission Instructions

Please submit an electronic copy of the application, including supplemental materials, to grants@johnsoncountyiowa.gov by Monday, November 15, 2021 at 5 p.m. Please call the Board Office at 319-356-6000 if you have any questions.

Applicant Eligibility

Economic Development and Quality of Life Grants will be made only to organizations located in Johnson County, Iowa or with a branch location in Johnson County, and whose work directly benefits Johnson County residents. An organization can only apply to one grant program--either an Economic Development or a Quality of Life grant.

Project Eligibility

Economic Development Grants

Grant funds may be used only for programs or projects that directly benefit Johnson County residents. Priority is given to requests for programmatic and capital projects that provide public service over requests for operating support. Grant funds may be used only for expenses that have not yet been incurred. Projects are funded for one-year increments.

Preferred applications will be for projects/programs that accomplish the following:

- A. Maintain a fiscally responsible County budget;
- B. Support County economic development goals as identified in the Land Use Plan and/or promote rural economic development in particular;
- C. Create and encourage public/private partnerships;
- D. Increase and diversify the County tax base;
- E. Maintain or improve the County's standard of living;
- F. Improve workforce opportunities for Johnson County residents.

Quality of Life Grants

Grant funds may be used only for programs or projects that directly benefit Johnson County residents. Priority is given to requests for programmatic and capital projects that provide public service over requests for operating support. Grant funds may be used only for expenses that have not yet been incurred. Projects are funded for one-year increments.

Preferred applications will be for projects/programs that accomplish the following:

- A. Maintain a fiscally responsible County budget;
- B. Improve the quality of life for County residents;
- C. Create a more livable community;
- D. Create and encourage public/private partnerships.

Grantee Requirements

- A. Grant funding must be used for the project described in Applicant's approved application. If Applicant finds the need to use the funding for other purposes, Applicant must request permission from the Board of Supervisors in writing prior to doing so. Submit requests to: dbrooks@johnsoncountyiowa.gov or awells@johnsoncountyiowa.gov
- B. The Board of Supervisors may request, at any time, that a representative from Applicant's organization attend a public meeting to report on the progress toward the completion of the Applicant's project.

- C. Media releases, annual reports, and materials printed with grant funds should credit the Johnson County Board of Supervisors Economic Development or Quality of Life Grant Program.

- D. A final report is required, and the form is included on our webpage. Documentation of grant expenses is required and can include copies of receipts or copies of paid invoices. Final reports are due July 31, 2023. Organizations that fail to meet this requirement will be ineligible for future Economic and Community Development grants without specific Board of Supervisors approval.

Evaluation Criteria

Applications will be evaluated on the criteria listed below:

- A. Project design and innovation
 - a. Clearly outlined plan, including timeline and achievable goals;
 - b. Activities are well-defined and link to project goals;
 - c. Proposal addresses how the project relates to the Board's current priorities.
- B. Knowledge of community need
 - a. Need is well-researched and at the center of the project;
 - b. Activities engage and empower those it serves;
 - c. Project creates innovative solutions to addressed need.
- C. Impact and outcomes of proposed programming
 - a. Programming addresses both long and short term impacts;
 - b. Proposal includes a variety of methods to evaluate the project.
- D. Sustainability efforts
 - a. Proof of staff expertise or experience to support the proposed project;
 - b. Project can be replicated to benefit additional communities;
 - c. Evidence of forward planning for the project, if reoccurring.
- E. Financial information
 - a. The proposed budget is accurate, cost effective, and linked to activities and outcomes;
 - b. The application details how the proposed activity will be funded in the future.

Selection Process

The Johnson County Board of Supervisors Economic Development and Quality of Life Fund receives more funding requests than can be approved. If an application for a worthwhile program is not approved, the decision does not reflect on the value of the group or service, but rather on the need to be selective because of limited resources.

Johnson County Economic Development Grant Request

Please limit application to three pages.

Applicant:

Contact Person:

Title:

Phone:

E-mail:

Mailing Address:

Website:

Funds Requested:

Total Organization/Program Budget:

1. Provide a brief description of your organization.
2. Detail the services you will provide with this funding during the award period.
3. Will this funding help create new or retain existing jobs?
 - a. Describe the jobs, including anticipated wages and benefits.
 - b. Specifically address if any jobs will be created or retained in rural Johnson County as a result of this grant.
4. Does the request leverage other sources of revenue? If yes, describe. Specifically address whether funding has been requested and committed from other entities, both public and private.
5. Does the request align with Johnson County's economic development goals identified in the Comprehensive Plan?
6. How will you measure success of the program[s]? What data will you measure and report about the services you provide and the impact of this programming on participants?
7. Will the funding further the objectives and criteria identified by the Board of Supervisors?
8. Describe how the program or project will be impacted if the request is not fully funded.
9. Did your organization receive County funding last year? If so, identify how the funds were used and how the funds helped enhance the quality of life for Johnson County residents.

Attach

- List of officers:
- Budget for project. Specifically identify all sources of revenue.
- Financial statement (if non-profit or public entity).

Signature

Date

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