

JOHNSON COUNTY CONSERVATION BOARD
REGULAR MEETING MINUTES
December 21, 2021

BOARD MEMBERS:

Gene Zdrazil, President
Bill Waldie, Vice President
Carolyn Buckingham, Secretary
Bonnie Winslow-Garvin
Connie Mutel

STAFF MEMBERS:

Larry Gullett, Director
Dory Kjosa, Office Manager
Brad Freidhof, Cons. Prgm. Mgr.
Wade Schultz, Op. Supt.
Dave Gustafson, Asst. Op. Supt.

OTHER STAFF:

Susie Nehring, Asst. County Attorney
Lisa Green-Douglass, Board of Supervisors

President Gene Zdrazil called the meeting to order at 5:45 pm.

Minutes:

Motion was made by Bill Waldie to approve the Johnson County Conservation Board Regular Meeting minutes of November 16, 2021. Second by Bonnie Winslow-Garvin with a unanimous vote. Motion was made by Carolyn Buckingham to approve the Public Hearing Meeting minutes of December 1, 2021. Second by Bonnie Winslow-Garvin with a unanimous vote.

Bills:

Motion was made by Connie Mutel to approve department 24 bills in the amount of \$50,892.06, department 40 in the amount of \$2,953.87, department 82 in the amount of \$25,494.55, department 83 in the amount of \$74,511.19, department 85 Sutliff Bridge/CRC Entry in the amount of \$43,446.58 and department 85 Sutliff Operations Center in the amount of \$8,115.80. Second by Bill Waldie with a unanimous vote.

Directors Report:

Director Larry Gullett reviewed staff activities and financial reports.

Discussion by Public:

No public present.

Business:

1. Discussion/Action – Review the FY23 Budget Proposal.

Motion was made by Bill Waldie to accept the budget as presented.
Second by Connie Mutel with a unanimous vote.

2. Discussion/Action – Review bids and authorize execution of a contract for construction of the parking areas, latrine and roadway at the entry to Cedar River Crossing and Sutliff Bridge.

Motion was made by Connie Mutel to authorize execution per resolution CB/6-12/21/21-70. Second by Bonnie Winslow-Garvin with a roll call vote as follows: Waldie, aye; Winslow-Garvin, aye; Buckingham, aye; Mutel, aye; Zdrazil, aye.

3. Discussion/Action – Agreement with RES for the environmental assessment of impacts from construction of a shower house/restroom facility and wastewater systems at Kent Park.

Motion was made by Bill Waldie to approve the agreement with RES for the environmental assessment of impacts from construction of a shower house/restroom facility and wastewater systems at Kent Park. Second by Carolyn Buckingham with a unanimous vote.

4. Discussion/Action – Agreement with the Office of the State Archaeologist for a cultural resources assessment of impacts from construction of a shower house/restroom facility and wastewater systems at Kent Park.

Motion was made by Bonnie Winslow-Garvin to approve the agreement with the Office of the State Archaeologist for a cultural resources assessment of impacts from construction of a shower house/restroom facility and wastewater systems at Kent Park. Second by Connie Mutel with a unanimous vote.

5. Discussion/Action – Agreement with Shive-Hattery for updating the construction documents and preparation and distribution of a Request for Bids for the campground shower house/restrooms and wastewater system at Kent Park.

Motion was made by Bill Waldie to approve the professional services agreement with Shive-Hattery for updating the construction documents and preparation and distribution of a Request for Bids for the campground shower house/restrooms and wastewater system at Kent Park contingent upon final review and approval by the Director and Assistant County Attorney. Second by Connie Mutel with a unanimous vote.

6. Discussion – Agreement with the IDNR for a REAP grant for acquisition of the Two Horse Farm and authorization to proceed with processes required to complete the acquisition, including working with the Iowa Natural Heritage Foundation to facilitate the project.

Motion was made by Bonnie Winslow-Garvin to accept the agreement with the IDNR for a REAP grant for acquisition of the Two Horse Farm and authorization to proceed with processes required to complete the acquisition, including working with the Iowa Natural Heritage Foundation to facilitate the project. Second by Carolyn Buckingham with a unanimous vote.

7. Discussion/Action – Car wraps for the electric 2020 Chevy Bolt.

Motion was made by Bill Waldie to develop an agreement with artist Thomas F. Agran to design a wrap for the Chevy Bolt. Second by Bonnie Winslow-Garvin with a unanimous vote.

8. Discussion/Action - Closed session regarding potential purchase of particular real estate. Possible closed session per 21.5(1)(j) Code of Iowa to discuss purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property.

No Closed Session held.

Announcements/Correspondence:

FY23 Budget Presentation to the Board of Supervisors – Tuesday, January 11, 2022, 1:30 pm – Johnson County Administration Bldg., Board Room, Iowa City

Next Regular Meeting of the Conservation Board – Tuesday, January 18th, 2022 – Johnson County Administration Bldg., Betty Sass Room, Iowa City.

Adjournment:

Motion was made by Bill Waldie to adjourn at 7:50 pm. Second by Carolyn Buckingham with a unanimous vote.

The above minutes were read and approved by the Johnson County Conservation Board the 18th day of January, 2022.

Signature on File

Gene Zdrazil, President

Signature on File

Carolyn Buckingham, Secretary