

**FACILITIES CONDITION ASSESSMENT AND ENERGY AUDIT RFP  
FEBRUARY 2022**

**Submitted Questions and Answers  
April 13, 2022**

1. Question: Page 7 mentions that all buildings in the list may not be completed due to timing and budget. What is the budget for this project?

**Answer: The County has not established a budget for the Facilities Condition Assessment and Energy Audit project.**

2. Question: Page 3 mentions that Energy Audits should be completed on each applicable facility. Can you clarify which of the assets will/will not require an energy audit?

**Answer: Energy Audits would be required for facilities that have employee occupancy on a regular basis and have HVAC Equipment.**

3. Page 3, item D states “the specific in-depth work identified and recommended is not included in the scope of work, but may be added to the scope of work at additional cost agreeable to the county”. Does this mean that the FCA vendor will be allowed to bid on the remediation efforts recommended in the vendor’s FCA? Would this be a conflict of interest and put consultants that provide only FCA services at a disadvantage?

**Answer: Depending on the estimated cost of the remediation efforts, the County will follow established procurement guidelines. The FCA vendor will not be prohibited from responding to bids or RFP’s for future work identified in the Facilities Condition Assessment and Energy Audit.**

4. Page 8 asks for a line-by-line detail of expenses. Will the County entertain a fixed fee cost proposal for all services instead of a detailed breakdown?

**Respondents to the RFP should follow the RFP Proposal (Submittal) Requirements outlined on pages 8 and 9 to be considered responsive.**

5. Does the County currently have a Computer Maintenance Management Software (CMMS) or Energy Managing Software?

If so, what is that software, and do you intend to have the data from the FCA and Energy Audit be uploaded into that Software Platform?

**The County does not currently utilize any Computer Maintenance Management Software (CMMS) or Energy Managing Software. We do energy tracking in the Iowa B3 Benchmarking System (Energy Star-based). Findings in the Energy Audit could be used to improve building profiles in B3 however.**