

Retail				
Company name	Location/Address	Phone Number	How to apply	Positions Available
Costco	2900 Heartland Dr., Coralville	(319) 545-3200	www.costco.com/jobs	Hiring for multiple positions including: Cashier, Cake Decorator, Tire Installer, Meat Cutter, Membership Assistant, Pharmacy Sales Assistant, Food Service Assistant
Dollar Tree	2515 Corridor Way Ste 2, Coralville	(319) 499-6048	www.DollarTree.com	
Lowe's	2701 2nd St., Coralville	(319) 545-8300	www.lowes.com	Warehouse Part Time Overnight : Unload trucks. Sort products in the backrooms. Safely stock products on shelves. Ensure aisles are clean, organized, and safe. Engage customers, vendors, and associates with a friendly smile and positive attitude.
Menards	2605 Naples Ave SW, Iowa City	(319) 358-9708	www.menards.com	Part-Time Cashier & Front End Team : Our Front End Team Members play important roles in the Customer Experience! Cashier: Our Cashiers provide a fun, fast, and friendly Customer Service at the register and service desk! or Courtesy Patrol: Our Courtesy Patrol Team Members assist our Customers with loading their purchases, keeping our parking lot clean and clear, and assisting at the register when needed to help make sure our Customers have No Waiting for Savings! Apply today! We are hiring immediately and are excited to talk to you about the great opportunities available with Menards!
Walgreens	2214 Muscatine Ave., Iowa City	(319) 354-2670		Customer Service Associate : * Models and delivers a distinctive and delightful customer experience. * Registers sales on assigned cash register, provides customers with courteous, fair, friendly, and efficient checkout service. Customer Experience * Engages customers and patients by greeting them and offering assistance with products and services. Resolves customer issues and answers questions to ensure a positive customer experience.
Wal Mart	Hwy 1, Iowa City	(319) 337-3116	https://careers.walmart.com	Hiring for various positions, stop by the store for application
Wal Mart	2801 Commerce Dr, Coralville	(319) 545-6400	https://careers.walmart.com	Hiring for various positions, stop by the store for application
Target	1441 Coral Ridge Ave, Coralville (Coral Ridge Mall)	(319) 351-5150	www.target.com/careers	Hiring for multiple positions, stop at the store for more details
Best buy	1431 Coral Ridge Ave, Coralville (Coral Ridge Mall)	(319) 625-2900	www.bestbuy-jobs.com	Hiring for multiple positions including: Major Appliance Customer Service Specialist, Sales Consultant,.
KUM & GO, LC	Iowa City, Coralville, Tiffin, West Branch		Apply online at www.kumandgo.com	Iowa City, Coralville, North Liberty and Tiffin locations are hiring for FT & PT Sales Associate, Store Overnight Shift Lead, Store Flex Pool Associate.

Kwik Star	1907 Keokuk St., Iowa City	(319) 338-3538		Cashier/Customer Service: Hiring Now! We are building 50+ stores in 2022! Come join our growing team! * great pay, benefits, internal growth! Job Types: Full-time, Part-time Pay: \$15.00 - \$17.00 per hour
Menards	Iowa City	(319) 358-5410	www.menards.com	Now hiring Cashier, Morning Stock, Outside Yard Team/Receiving Team, Order Pick Up & Delivery
Walgreens	Iowa City (Creekside area)	(319) 354-2670		Customer Service Associate : External Basic Qualifications: - Must be fluent in reading, writing, and speaking English. (Except in Puerto Rico) - Requires willingness to work flexible schedule, including evenings and weekend hours. Preferred Qualifications: - Prefer six months of experience in a retail environment. - Prefer to have prior work experience with Walgreens. Shift: Various
			Food/Grocery	
Aldi	760 Ruppert Rd, Iowa City	(855) 955-2534	Inquire within the store or call	Accepting applications for Store Associates, Store Manager Trainee
Aldi	2750 Heartland Dr, Coralville	(855) 955-2534	Inquire within the store or call	Accepting applications for PT Cashier
Burger King	550 1st Ave, Coralville	(319) 341-9408	www.bk.com	Hiring for various positions, inquire within stores.
Burger Haul	112 E College St, Iowa City	(319) 354-3837		Janitorial : Perform daily and deep cleaning and sanitation of restaurant, floors, bathrooms and grounds. Empty and properly dispose of all trash. Handle cleaning chemicals as directed, including: safe use, storage and disposal of chemicals, following all safety guidelines and procedures. Perform other related duties as assigned by management. Experience preferred by willing to train.
Burger Haul	112 E College St, Iowa City	(319) 354-3837		Hiring Line Cook and Servers: We are a full service restaurant. All applicants must be self-motivated and committed to providing the highest level of service to our guests: – Being responsible for all preparations, interactions, and steps of service needed to exceed guest expectations
Culver's Frozen Custard	2591 Heartland Pl, Coralville	(319) 545-8255	www.culvers.com/restaurants	Team Member : -Provides personalized, exceptional guest service ensuring that every guest who chooses Culver's® leaves happy.
Coral Ridge Chick-fil-A	1451 Coral Ridge Ave. Ste 620, Coralville	(319) 625-2020	www.chick-fil-a.com/locations/ia	Hiring for Team Member (Day or Night) Benefits Include: \$15/hour Starting Wage for Full-Time Availability 100% Free College Tuition through Point University Scholarship Opportunities for All Other Colleges Free Meals Being a Part of a Team Positive and Encouraging Work Environment

Chomp Delivery	Iowa City, Coralville & North Liberty area	(888) 319-2824		PT Dispatch/Customer Service/Restaurant Support: This individual, once trained, will interact with drivers via our chat feature as well as other delivery related tools, assisting them with the delivery process as needed
Dollar Tree	Coralville, Iowa City & North Liberty		www.DollarTree.com	Hiring for Sales Floor Associate: • Responsible for assisting with the complete operations of assigned store, in conjunction with assigned tasks and duties. • Assist in the merchandising of the store. • Fully cross-trained to assist with cash register operations, customer service and stock replenishment.
Donnelly's Pub	110 E College St., Iowa City	(319) 338-7355	www.donnellyspub-ic.com	Cook : Looking for a cook to join our kitchen team! Kitchen experience preferred. Bartender : Looking for a part-time bartender to join our team! Bar experience preferred.
Dumpling Darling	213 Iowa Ave, Iowa City	(319) 338-2404	www.dumplingdarling.com	FT & PT Line Cook : We are looking to add an experienced and reliable line cook to our team. Responsibilities include cooking in an open kitchen, steaming and frying dumplings, preparing rice and noodle dishes on flat top, folding dumplings by hand, basic food prep, and cleaning.
Freddy's Frozen Custard & Steakburgers	61 2nd St, Coralville	(319) 569-1080	https://freddys-iowa.submit4jobs.com	Assistant Manager Food Service: Seeking an assistant manager candidate with an understanding of sales, profits, and guest satisfaction. The ideal candidate will work closely with the management staff to maintain a strategic vision for the future of the restaurant while developing a culture that ensures great execution of food and service by the staff. Experience in hiring, training, and retaining employees is a plus.
Hurts Donut Company	1301 5th St. Ste 105, Coralville	(319) 499-1647		Bakery Team Member : Responsibilities include making donuts and other bakery items from scratch. Working with dough, frying, decorating, and serving customers are the main daily responsibilities. Other tasks such as cleaning and restocking are required. No prior experience or education is needed. Reliability is a very important trait for working at this donut shop. We offer flexible scheduling and competitive pay.
Fareway Stores	2530 Westwinds Dr., Iowa City	(319) 351-6082		Grocery Clerk : Support and assist the grocery department through various tasks. Prospective employees should be outgoing, friendly, hard-working, dependable and a team player. Most positions are initially part-time. Part-time positions may lead to full-time employment based on job performance and available openings. To be in compliance with state and federal child labor laws, employees under 18 years of age may have restricted job duties, responsibilities and hours of work. Must be at least 14 years old or older to work in the grocery department
Fareway Stores	2765 Commerce Dr., Iowa City	(319) 248-1995		Grocery Clerk : Support and assist the grocery department through various tasks. Prospective employees should be outgoing, friendly, hard-working, dependable and a team player. Most positions are initially part-time. Part-time positions may lead to full-time employment based on job performance and available openings. To be in compliance with state and federal child labor laws, employees under 18 years of age may have restricted job duties, responsibilities and hours of work. Must be at least 14 years old or older to work in the grocery department
Fareway Stores	615 Westwood Dr. PO Box 96, North Liberty	(319) 626-6798		Grocery Clerk : Support and assist the grocery department through various tasks. Prospective employees should be outgoing, friendly, hard-working, dependable and a team player. Most positions are initially part-time. Part-time positions may lead to full-time employment based on job performance and available openings. To be in compliance with state and federal child labor laws, employees under 18 years of age may have restricted job duties, responsibilities and hours of work. Must be at least 14 years old or older to work in the grocery department

Five Below	1451 Coral Ridge Ave., Coralville	(319) 625-2078		Sales Associate: Responsible for maintaining assigned area Sets and maintains Market Plan and other merchandise directives Assists with execution of company data integrity process Delivers exceptional customer service through personal contact with customers Interacts with and assists customers Assists in receiving and stocking procedures Unloads merchandise from trucks Checks in shipments
Gai Restaurant (African Cuisine)	104 1st Ave, Coralville	(319) 400-1283		Part Time Cashier : New African Restaurant opening soon in Coralville looking for Part-Time Cashiers. Day or Evening and week-end availability preferred. Main duties include greet, take customers orders, serve food to clients, run cash register, maintain a clean and safe dining environment and perform other duties as assigned by management. Please call for details
Hardee's	107 2nd St., Coralville	(319) 354-4275	www.hardees.com	Now hiring for various positions.
HuHot Mongolian Grill	917 25th Ave, Coralville	(319) 358-9100	www.huhot.com	Host: Our hosts greet incoming Guests, thank departing Guests, provide accurate wait times, seat Guests in a friendly manner and work in a fast-paced high volume environment.
Joe's Place	115 Iowa Ave, Iowa City	(319) 338-6717		Currently hiring for Kitchen Staff & Servers
McDonald's	All Iowa City, North Liberty & Coralville locations			Taking applications for various positions
Taco Bell	901 Hwy 6 E, Iowa City, IA	(319) 354-6737	Stop in for details	Hiring for all positions
Hy Vee	All Iowa City & Coralville locations		www.hy-vee.com/careers	Hiring for various positions, inquire within stores.
Texas Roadhouse	2520 Corridor Way, Coralville	(319) 354-3489		Host: Texas Roadhouse is looking for a Host to greet every guest with a genuine welcome. Legendary Service starts with our Host Team and is an important part of the guest experience. Requirements: For more information about this position, please contact the restaurant and ask for a manager.
Pancheros Mexican Grill	Iowa City Locations	(319) 338-6311 or (319) 887-2600	www.pancheros.com/locations/iowa-city	Crew Member-Night Shift: Cooking from scratch every day, you'll learn all aspects of food preparation, from cutting and dicing to working the grill, making queso, and perfecting the art of fresh pressing and grilling a tortilla to order
Panda Express	1035 Hwy 1, Iowa City	(319) 338-9899		Service and Kitchen Team Member: AY RATE: \$15.00/hour - \$17.00/hour · Service Team Members are responsible for creating a warm and welcoming environment for our guests. · You are responsible for creating moments of happiness to ensure our guests receive the best level of service in any interaction · Our Kitchen team associates are trained to maintain the highest standards of our food including the preparation and culinary precision of our menu offerings. Learn to cook safe and quality food. Maintain the restaurant cleanliness. For more detailed descriptions, please visit www.pandacareers.com Keyword: 2052
Panera Bread	1646 Sycamore Mall, Iowa City	(319) 248-0007	http://panera-iowa.submit4jobs.com	Team Member: Looking for Closing Team Members to work during the week and weekend. Our Team Members receive a wage from \$12.00 to \$14.00 per hour with team tips!
Panera Bread	213 1st Ave, Coralville			Hiring for General, Assistant & Hourly Manager

Pizza Ranch	395 Beaver Kreek Center, North Liberty	(319) 626-7999		Delivery Driver: •Must be 18 years of age or older •Must have a driver's license valid under the laws of the state(s) where the team •member works, acceptable motor vehicle record, proof of insurance, and satisfactory vehicle
Popeye's Louisiana Kitchen	750 Coral Ridge Ave, Coralville	(319) 625-2240	apply online https://nowhiring.com/findyourjam	Hiring for Team Members
Reds Alehouse	405 N Dubuque St., North Liberty	(319) 626-2100	www.redsalehouse.com	Kitchen Help : We are looking for applicants interested in working in professional, fast-paced environments – but don't worry! Anyone with the desire to learn is welcome to apply! Located in North Liberty, Reds is the premier craft beer bar in the area and with a commitment to provide the best restaurant experience to all our guests.
Scooters Coffee	419 Hwy 1 W, Iowa City, IA	(319) 855-1598		Barista: LOOKING FOR RELIABLE WEEKEND/GAME DAY HELP!
Village Inn	9 Sturgis Corner Dr., Iowa City	(319) 351-1094	www.villageinn.com	Hiring Full Time & Part Time Host/Hostesses, servers, Line Cooks, Busers, Dishwashers
			Homecare/Social Services	
Care Initiatives	2200 Oakdale Rd, Coralville	(319) 351-8440	www.careintitatives.org	CNA Training: We are accepting applications for a qualified applicant to complete training for a full-time second shift C.N.A. position. General Purpose: Always working under the direction of a nurse, the CNA provides hands on nursing care to our residents. CNA's typically provide assistance with bathing, dressing, eating, toileting and oral care to people who cannot do these tasks alone. Paid training will be provided to become certified and work as a CNA at our location. Training will be completed at a local community college or at a designated Care Initiatives location. Qualifications:Education/Certification/License Willing to obtain Iowa Nursing Assistant Certification
Caring Hands & More LLC	409 Kirkwood Ave., Iowa City	(319) 337-8922	https://caringhandsandmore.com	Home Health Aide/In-Home Caregiver: Part time positions available to provide in-home care. Our caregivers provide that extra assistance needed to individuals so they can remain in their own home or at their current level of care in a facility. This job offers caring and compassionate people the opportunity to do important, fulfilling work while building close, caring relationships
Vivid Prosthodontics	2901 Northgate Dr #B, Iowa City	(319) 569-6510		Dental Front Desk Administrator : Answer phones in a positive and inviting way Schedule and coordinate patient appointments over phone and in-person Confirm Appointments. Collect Estimated Amounts Due/Pre-Auths Communicating with other dental offices to coordinate patient care/entering correspondences from other offices. Maintain accurate patient records. Importing/exporting patient paperwork and records. Filing insurance claims and taking/processing insurance claims.

Family and Sport Chiropractic	1395 Jordan St. Unit C, North Liberty	(319) 774-3811		FT Rehabilitation Aide : Have great communication skills Be organized Enjoy working with older patients Care about the well being of our team and patients Be able to assist our doctors in various treatments that may include physically helping a patient off and on different equipment Be a team oriented person
Hawkeye Family Dental	1705 S 1st Ave., Iowa City	(319) 338-7172		Patient Coordinator : Job responsibilities include greeting patients, answering phones, scheduling appointments, managing recare systems, verifying insurance through insurance websites, specialist referrals, day-to-day execution of office practices, and more!
Postodontic Associates	180 Holiday Rd., Coralville	(319) 337-7017	www.prosiowa.com	Dental Assistant : Urgently hiring Our dental office in Coralville is looking for an energetic, organized and motivated person to join our established dental practice. Applicants should possess current Iowa certification for dental assisting or willingness to train in our office and become certified.
Good Shepherd Center	603 Greenwood Dr., Iowa City	(319) 338-0763		FT/PT Early Childhood Assistant Teacher-Summer : Specific Responsibilities: •Assist lead teacher as directed in order to provide appropriate early childhood experiences in all areas of development •Assist lead teacher in preparing the physical environment and maintaining order in that environment •Assist in supervising all activities to ensure the health and safety of the children •Assist lead teacher in communicating daily any concerns and information to parents regarding their children •Assist in all recordkeeping as requested
Iowa Wellness Center	1395 Jordan St. Unit C, North Liberty	(319) 289-0666	www.iowawellnesscenter.com	Front Desk Receptionist : Our busy chiropractic office is searching for the right person to join our work family! Basic duties include answering phones, scheduling patients, greeting patients as they enter the clinic, checking out patients, assisting with some procedures and most importantly, always learning how to be better!
Legacy Ridge Senior Living	1020 S Scott Blvd, Iowa City	(319) 341-0911		Ambassador : We're looking for someone to join our team! Position available is part time overnights, Saturday - Sunday from 11:00p - 7:00a.
Lantern Park Specialty Care	2200 Oakdale Rd, Coralville	(319) 351-8440	Lanternpark@careinitiatives.org	FT Dietary Aide : Under supervision of the Dietary Services Manager and on-site direction of the Cook, the Dietary Assistant provides assistance and support in the delivery of dietary services. Functions within strictly defined written procedures and verbal instructions with little or no latitude for variation or change.
Melrose Meadows Retirement Community	350 Dublin Dr., Iowa City	(319) 341-7893		Housekeeper : Under direct supervision of the Executive Director, performs housekeeping and laundry duties required for the general maintenance of resident apartments and all common areas of the building.

Mercy Hospital Iowa City	500 E Market St, Iowa City	(319) 339-3567	www.mercyiowacity.org	Registration Representative, Full Time : Provide customer service to patients, families and physicians through Pre-admission services. Scheduling, registration, billing, collection, and cashier services. Assists patients and visitors at registration areas, directs or escorts them to their destination, providing information related patient and guest service areas. Secures complete and accurate patient demographic, case, and financial information to establish a patient account.
Mercy Hospital Iowa City	500 E Market St, Iowa City	(319) 339-3567	www.mercyiowacity.org	FT Cash Operations Specialist : Salary Range: \$15.25-21.50 Starting salary is determined based upon factors that may include: years of relevant experience, education, applicable certifications/licensure, and internal equity. The Cash Operations Specialist is responsible for the accurate and timely preparation of cash deposits for Mercy Hospital and Mercy Services.
OBGYN Associates	2769 Heartland Dr. #201, Coralville	(319) 337-3193		Front Desk Receptionist/Scheduler : OB/GYN Associates is hiring a full-time Front Desk/Medical Scheduler. (Monday – Friday, 8:00 a.m. – 5:00 p.m.) We are seeking an enthusiastic individual who is organized and detail orientated, and who possesses excellent customer service and communication skills. Previous experience is beneficial. This position is the first point of contact for patients and businesses, and therefore, requires a high level of customer service during all interactions, both in person and on the phone.
Oaknoll Retirement Residence	1 Oaknoll Court, Iowa City	(319)351-1720	www.oaknoll.com	Receptionist PT : Seeking courteous, reliable candidates with good attention to detail and great customer service skills, who enjoy serving the older generations. Must be able to work independently.
Optimae Life Services	1121 Shirken Dr., Iowa City	(319) 337-2008	Apply in Person or online at www.optimaelifeservices.com	Direct Support Professional : Local agency has openings for Direct Support Professionals in the Iowa City area. They are hiring for all shifts and they are as follows 4pm to 12am and 12 am to 8 am they are also in need of staff available to work weekends all shifts(8am to 4pm) and (4pm to 12am) and (12am to 8am). Must be able to work every other weekend. Site and hours could vary due to customer needs. On-Call is required and paid time for calls and when have to go out. No experience necessary, will train. Must possess an aptitude & willingness & desire to work with persons experiencing mental illness and/or developmental disabilities in recovering living, learning, working & social roles in becoming independent in the community. A degree is preferred but not required. Must have a valid driver's license and car insurance. Must pass a criminal background check & driving record check
Systems Unlimited	2533 Scott Blvd SE, Iowa City	(319) 338-9212	www.sui.org	Supported Living Supervisor : As an SLS, you will be responsible for the day-to-day running of a 24-hour home. The health and safety of members served which includes attending their medical appointments, overseeing their health and safety at the site through meeting set goals is of importance in this role.
Shelter House	429 Southgate Ave., Iowa City	(319) 351-0326		House Case Manager : Key Responsibilities: 1. Provide case management services to participants of the Rapid Re-Housing program so that participants are supported in moving beyond homelessness. 2. Accurately record client data and statistics including: demographic, outcome measures, goals objectives and grant specific requirements for those respective federal and local grants, and maintain all client records, files, and reports to ensure accuracy, confidentiality, and security. 3. Build and maintain relationships with local landlords and community partners.

Systems Unlimited	2533 Scott Blvd SE, Iowa City	(319) 338-9212	apply online at www.sui.org/human-resources/careers .	Direct Support Professional: Engage people in recreational and leisure activities to help them build independent living skills •Assist with people's day-to-day needs (transportation, personal cares, preparing meals, etc.) •Go with people into the community to do activities (bowling, painting ceramics, greenhouse visits, etc.) •Provide encouragement and coaching to people who are working to develop daily living skills & healthy habits •Write documentation about the supports you provided during your shift. Development of skills that you can take with you anywhere: effective communication, creative problem solving, and collaboration with diverse teams •Paid training & a fun work environment •Over four weeks of paid time off for full-time staff •Pay starting between \$10.60-\$12.10/hour depending on education, experience, and placement •Opportunities for people who are brand new to the field and for seasoned staff
Reach for Your Potential	1705 S 1st Ave. #1, Iowa City	(319) 354-2983	www.rfyp.org	Day Hab Service Coordinator : The Day Habilitation Service Coordinator is responsible for ensuring compliance with CARF and waiver regulations. This position is responsible for the health and safety of the members as well as evaluating the program for its ability to meet the individual needs of each consumer. The direct supervision of all program staff, scheduling of staff, and on-going staff training for the Day Habilitation are also handled by this position. The Service Coordinator also works directly with the members as needed.
Windmill Manor	2332 Liberty Dr., Coralville, IA	(319) 545-7390	www.windmillmanor.com	Medical Records : Windmill Manor is seeking a qualified Medical Records Coordinator for our beautiful retirement community. We desire individuals who have a passion for helping people, who thrive in a team environment, and who want to make a difference all while advancing their skills.
REM Iowa Community Services	1985 Holiday Rd, Coralville, IA	(319) 354-0788	Apply online at https://jobs.thementornetwork.com	Direct Support Professional: Based in community settings, DSPs provide assistance with daily activities such as meal preparation, personal hygiene, and medication administration. Caregivers may also facilitate community involvement by accompanying individuals on outings in the community or providing transportation to work or other activities. In addition, DSPs support therapeutic and behavioral plans in partnership with clinical staff to enhance the quality of life for those we support. Full time, part time and on-call positions are available. Evenings and Weekend shifts allow schedules to fit around school, other employment, or family commitments. Some overnight positions even allow you to sleep.
			Hotels & Apartments	
AmericInn Lodge & Suites	2597 Holiday Rd, Coralville	(319) 625-2400	www.wyndhamhotels.com/american/coralville	Housekeeper Maid: •Performs cleaning duties in all guest, lobby and laundry. •Professional and friendly appearance. •Maintains inventory of necessary supplies and stock the housekeeping cart. •Reports any necessary maintenance issues. •Follows hotel policies and procedures for sanitation and safety. •Performs additional duties assigned by the manager

Hotel Chauncy	404 E College St., Iowa City	(319) 519-6601	www.hotelchauncey.com	Room Attendant : As part of our Housekeeping staff, the Housekeeper provides overall support to the operations of the Housekeeping department. Responsibilities include: must be able to clean guest rooms to the expected standards, speed requirements and detailed cleanliness level while offering exceptional guest service.
Hotel Chauncy	404 E College St., Iowa City	(319) 519-6601		Hotel Front Desk Clerk : As the Guest Service Representative, you will interact with our guests to ensure their expectations are exceeded. Ensures clear communication with guests during the arrival and departure experience, phone interactions as well as general requests from guests. Be well versed in promotions, events, pricing, and sales strategy to meet the guest's request. Efficiently handles all payments received.
Surestay Plus Hotel	200 6th St., Coralville	(319) 337-9797	https://workforcenow.adp.com	Night Auditor : The Night Auditor works as a Guest Service Representative and member of the Front Desk Team specifically responsible for auditing all revenue transactions, ensuring reports are accurate, credit card batches are transmitted correctly and cash is secured. Serves as acting Manager on Duty in the case of an incident or emergency.
Hawkeye Hotels-Coralville/Iowa City	2681 James St., Coralville	319-338-6000		Guest Service Agent/Front Desk : The main responsibilities include: To perform in a pleasant, professional, and efficient manner Front Desk responsibilities achieving timeliness, accuracy of information, and guest satisfaction as required by the brand and Hawkeye Hotels. Please note***The working schedule is solely based upon the needs of the hotel business, meaning that the hours worked are directly affected by the hotel's occupancy. ***
Drury Hotels	815 1st Ave, Coralville	(319) 512-3073	www.DruryCareers.com	Guest Service Agent : Performs all Front Desk related functions including but not limited to checking guests in and out, promoting company programs, maintaining guest records, cash handling, monitoring guest satisfaction, problem resolution, etc.
Drury Hotels	815 1st Ave, Coralville	(319) 512-3073	www.DruryCareers.com	Hiring Housekeeper, Breakfast Attendant: \$500 hiring bonus
Drury Hotels	815 1st Ave, Coralville	(319) 512-3073	www.DruryCareers.com	Laundry Person : \$500 Hiring Bonus
Fairfield Inn & Suites	650 Coral Ridge Ave, Coralville, IA	(319) 333-7711		Front Desk Receptionist : The Fairfield Inn & Suites by Marriott is currently seeking qualified candidates for the position of Front Desk Agent. The main responsibilities include: To perform in a pleasant, professional, and efficient manner Front Desk responsibilities achieving timeliness, accuracy of information, and guest satisfaction as required by the brand and Hawkeye Hotels. Please note***The working schedule is solely based upon the needs of the hotel business, meaning that the hours worked are directly affected by the hotel's occupancy. ***
Fairfield Inn & Suites	650 Coral Ridge Ave, Coralville, IA	(319) 333-7711		Breakfast Attendant : The Fairfield Inn Coralville is currently seeking qualified candidates for the position of Breakfast Attendant. The main responsibilities of this position include: To provide guest food and beverage service in a safe and aesthetic manner for breakfasts, hospitality hours, and/or meeting rooms.

Graduate Iowa City Hotel	210 S Dubuque St, Iowa City	(319) 337-4058	Night Auditor: •Audits the daily guest ledger •Handles all end-of-day accounting functions including posting daily room rates and room tax •Ensures accuracy of all charges to guest folios •Averages sum of revenues of all accounts receivable from food, room and other departments •Acts as front desk clerk, checking guests in and out, booking reservations and resolving guest issues
Graduate Iowa City Hotel	210 S Dubuque St, Iowa City	(319) 337-4058	Multiple Positions Available : Graduate Hotels®, is seeking energetic, dynamic individuals to join us at Graduate Iowa City and its wonderful team of hospitality enthusiasts. If you are a rock star ready to show us your stuff, we would love to meet you!
Heartland Inn	87 2nd St., Coralville	(319)351-8132	Front Desk Clerk : Hotel Front Desk Agent responsibilities include registering guests, managing reservations and providing information about rooms, rates and amenities. If you have a knack for customer service and work experience in the hotel industry, we'd like to meet you.
Hampton Inn	1200 1st Ave, Coralville	(319) 351-6600	Front Desk Agent : DUTIES AND RESPONSIBILITIES: •Welcome guests in a friendly, prompt and professional manner. •Register guests, issue room keys, provide information on hotel services and room location. Answer phones in a prompt and courteous manner. •Up-sell rooms where possible to maximize hotel revenue. •Accurately process all cash and credit card transactions in accordance with established procedures including but not limited to posting all charges, completing cashier and other reports, preparing deposit, and counting/securing assigned bank.
Hilton Garden Inn & Vue Rooftop	328 S Clinton St., Iowa City	(319) 248-6100	Hotel Handy Person : We are seeking an individual that either has some basic skills in all around maintenance and repair to assist with keeping our building in great condition. Maybe you don't have the experience but are willing to learn? We are willing to train the right person who is reliable and driven to expand their knowledge. Apply today to find out more! Job Types: Part-time, Full-time Pay: \$15.00 - \$18.00 per hour
Hilton Garden Inn & Vue Rooftop	328 S Clinton St., Iowa City	(319) 248-6100	Breakfast Attendant : Keeps hotel lobby breakfast/refreshment area or concierge room stocked and in clean and orderly condition by performing the following duties. ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned. · Meet and greet guests and answer questions and inquiries. · Puts away weekly delivery of supplies and rotates stock. · Re-stocks food and beverage items on bar as guests deplete them and puts away food and supplies at end of meal period.
Hilton Garden Inn & Vue Rooftop	328 S Clinton St., Iowa City	(319) 248-6100	Guest Liaison Specialist : We increased our starting wages to \$14/hr and offer additional pay based on experience! Full Time & Part Time available. Flexible hours AND set schedules available for 2nd shift 2pm-10pm/3pm-11p Come be a part of great team where you are appreciated and recognized for being a great team member! Other benefits in addition to health, vision, 401k and generous room discounts with Hilton, Kineth Hospitality, and employee discounts in The Vue Rooftop Hurry up and apply today!

Hotel Vitro	201 S Linn St, Iowa City	(319) 259-7111		Hiring for multiple positions including Front Desk, Night Auditor, Housekeeping, Housekeeping Manager : Apply to join our team today! We are hiring immediately, and you can have instant access to earned wages right away through our financial wellness platform. Enjoy discounted hotel stays worldwide! We offer bonus potential for performance. As a member of our team you will have the opportunity to learn and grow in hospitality.
Hyatt Regency Coralville	300 E 9th St., Coralville	(319) 688-4000		Part-Time Front Desk Agent : Responsibilities: •Check guests in and out of room. •Respond to guest requests and handle guest issues or report complaints to management. •Promptly answer the phone in a professional and clear manner. •Greet and welcome guest as they arrive at the hotel.
KMB Property Management	916 Maiden Ln, Iowa City	(319) 351-0102		Operations Specialist : Assist with day-to-day business operations of KMB, a residential property management company, by executing all tasks necessary to ensure processes and procedures are documented and followed. Assist with organizational projects to ensure efficiencies are implemented.
Radisson Hotel & Conference Center	1220 1st Ave, Coralville	(319) 351-5049		Front Desk Receptionist : We're looking for a front desk agent to assist guests with their requests, check in and check out reservations, and answer telephone. Ultimately, you will provide excellent customer service to guests and keep the front desk and accounting operations running smoothly.
Mainstay Suites	2491 Holiday Rd., Coralville, IA	(319) 259-5115		Front Desk/Night Auditor : This position will be for 40 hours a week for a full time Front Desk/Night Auditor during the hours of 7 AM - 3 PM and/or 11 PM - 7 AM. MUST BE ABLE TO WORK WEEKEND NIGHTS!!
			Banking/Finance	
Hills Bank & Trust			Apply online: www.hillsbank.com	Hiring for multiple positions, check the website for details.
GreenState Credit Union	2355 Landon Rd., North Liberty, IA	319-339-1000	WWW.UICCU.ORG	Currently hiring for multiple Positions, visit the website for details.
			Government/Office	
Johnson County Ambulance Service	808 S Dubuque St., Iowa City	(319) 356-6013	Apply online at www.johnsoncountyiowa.gov	Full Time Paramedic : Under direction of the Ambulance Director, Ambulance Assistant Director, and/or Field Supervisor is responsible to provide paramedic level patient care in accordance with the Ambulance Service protocols and under the auspices of the medical director or medical control physician designee.
Johnson County Ambulance	808 S Dubuque St., Iowa City	(319) 356-6013	Apply online at www.johnsoncountyiowa.gov	Part Time Paramedic : Under direction of the Ambulance Director, the Assistant Director, and/or Field Supervisor, is responsible to provide paramedic level patient care in accordance with the ambulance service protocols and under the auspices of the medical control physician or physician designee.
Johnson County Ambulance	808 S Dubuque St., Iowa City	(319) 356-6013	Apply online at www.johnsoncountyiowa.gov	Field Supervisor (Paramedic) : Under direction of the Assistant Ambulance Director, coordinates assigned shift activities and assures staff coverage of ambulances. Organizes and directs the work of personnel assigned to their shift. Working supervisory position assigned to a team.
Johnson County Auditor/Accounting	913 S Dubuque St. Iowa City	(319) 356-6004	Apply online at www.johnsoncountyiowa.gov	Part-Time Elections Clerk (Temporary) : Under general supervision and in accordance with Iowa law, is responsible for routine clerical functions related to conducting elections.

Johnson County Seats	4810 Melrose Ave, Iowa City	(319) 339-6128	Apply online at www.johnsoncountyiowa.gov	Casual Driver : Under supervision, operates a motor vehicle and transports elderly and disabled individuals to various destinations throughout Johnson County. Assists with driver training and vehicle maintenance when necessary.
Johnson County Public Health	855 S Dubuque St. Ste 217, Iowa City	(319) 356-6040	Apply online at www.johnsoncountyiowa.gov	Child Care Nurse Consultant : Under general supervision, provide nursing services for the Title V role of Child Care Nurse Consultant (CCNC) including, but not limited to providing on-site consultation and technical assistance to child care directors and staff about health and safety policies, health programs, the health and safety of participants and personnel, and specific child health or safety issues.
Johnson County Secondary Roads	4810 Melrose Ave West, Iowa City	(319) 356-6046	Apply online at www.johnsoncountyiowa.gov	Assistant to the County Engineer : Under general supervision of the licensed County Engineers, perform civil engineering duties ranging from design to project and staff management. This is a self-directed professional-track position which requires the exercise of considerable judgment, knowledge, and creative thinking to determine safe, sustainable, and economical solutions to unique and complex engineering problems.
Johnson County Public Health	855 S Dubuque St. Ste 204, Iowa City	(319) 356-6040	Apply online at www.johnsoncountyiowa.gov	Public Health Systems Analyst : Under general supervision, supports organization-wide efforts to ensure that performance management (PM) and quality improvement (QI) systems for the community health assessment (CHA) and community health improvement plan (CHIP) are developed, managed, and maintained using a data-driven focus that are aligned with community, department and/or programmatic strategic goals. Participates in department strategic planning and project coordination; provides coordination for improving the essential public health services, and evaluates outcomes and impact on the community's health. Supports the Community Health Manager in the community health assessment (CHA) and community health improvement plan (CHIP) process.
Johnson County Public Health	855 S Dubuque St. Ste 217, Iowa City	(319) 356-6040	Apply online at www.johnsoncountyiowa.gov	Dental Hygienist : Under general supervision, provides dental screenings, oral hygiene instruction, carries preventive treatments, dental referrals, and oral health education as part of public health dental programs.
Johnson County Seats	4810 Melrose Ave, Iowa City	(319) 339-6128	Apply online at www.johnsoncountyiowa.gov	Casual Driver : Under supervision, operates a motor vehicle and transports elderly and disabled individuals to various destinations throughout Johnson County. Assists with driver training and vehicle maintenance when necessary.
Johnson County Secondary Roads	4810 Melrose Ave, Iowa City	(319) 356-6046	Apply online at www.johnsoncountyiowa.gov	Engineering Technician I : Under general supervision, perform technical engineering and/or surveying related work including lead responsibility for construction project inspection and/or a survey crew.
Johnson County Conservation	FW Kent Park, 2048 Hwy 6 NW, Oxford	(319) 645-2315	Apply online at www.johnsoncountyiowa.gov	Seasonal Park Worker, Seasonal Park Worker-Natural Resources and Seasonal Park Worker-Operations : Under general supervision as a manual laborer and limited skill equipment operator engaging in a wide range of conservation and other outdoor recreation maintenance and construction activities. Work with a lead person, though may be called upon to work on job assignments without direct supervision and being guided only by general job instructions. Perform related work such as preventive maintenance functions on equipment. This position may require work on Saturdays and Sundays.
City of North Liberty	3 Quail Creek Circle, North Liberty	319-626-5700	http://northlibertyiowa.org	Check website for current job openings
City of North Liberty	25 W. Cherry St., North Liberty		www.northlibertyiowa.org/nlfdpartime	Check website for current job openings
Iowa City School District	1725 N Dodge St., Iowa City	(319) 688-1000	www.iowacityschools.org	Check website for current job openings

City of Iowa City	410 E Washington St	(319) 356-6020	visit www.icgov.org/jobs	Development Services Assistant : Performs general and specialized clerical, permitting, and office management duties in support of functions and programs of the Development Services Division. Understands basic construction components and practices associated with building construction and the land development process. Assists the Neighborhood Services Division as needed. Minimum qualifications:
City of Iowa City	410 E Washington St	(319) 356-6020	visit www.icgov.org/jobs	Multiple positions available.
Iowa City School Bus Barn	2185 S Gilbert St., Iowa City	(319) 688-1900	www.driveayellowbus.com	Hiring School Bus Driver: \$16.44- \$21.02 per hour for bus drivers based on experience. Flexible Hours- no Nights or Weekends required, No experience necessary- will train. •Route hours guaranteed up to 5.0 hours per day when school is in session •Additional work hours available through field trip and charter work •Summer School routes available – Work year-round with school & holiday breaks
City of Coralville	1512 7th St, Coralville	319-248-1700	www.coralville.org/jobs	Check website for current job openings
			Service-Warehouse-Staffing Agencies- Manufacturing	
Amazon	2500 Heinz Rd, Iowa City	(319) 867-5309	visit www.amzn.to/iowa	Hiring for multiples positions : Immediate hourly positions available
Aerotek	Coralville, Iowa City & North Liberty	(319) 731-1069	Call Melissa	Hiring for multiple positions in Coralville and Iowa City area
Alpla Inc	2258 Heinz Rd, Iowa City	(319) 337-4003		Package Operator 3rd shift: Main Purpose of the Job: Accurate packaging of produced bottles by following all packaging procedures. Main Responsibilities: ▣ Setup and operate multiple types of packaging equipment. Equipment may include, but is not limited to: o carton erectors o partition inserters o product inserters (MPV, VPM, PLU)
AutoZone				Auto Parts Delivery Driver : Position Responsibilities •Provides WOW! Customer Service •Drives delivery vehicle to transport parts to commercial customers, including the loading and unloading of parts •Picks up returns, cores and parts from nearby stores or outside vendors •Maintains a safe driving and working environment, including PPE (Personal Protective Equipment) •Assist do it yourself customers in the store between deliveries
Carolina Espinoza-State Farm Agent	343 Scott Ct., Iowa City, IA 52245	(319) 337-7000	www.carolinaespinoza.com	Receptionist : Establish customer relationships and follow up with customers, as needed. Use a customer-focused, needs-based review process to educate customers about insurance options. Develop leads, schedule appointments, identify customer needs, and market appropriate products and services.

Centro, Inc	On Centro Way, North Liberty	(319) 626-3200	www.centroinc.com	2nd/3rd Shift Manufacturing Associate : Ample advancement opportunities are available for Associates that are interested in working hard them. We train on ALL tools! Starting wage \$21-\$22.70 per hour. Full-Time Must be 18 years of age. Full time positions on 2nd or 3rd shift are currently available Educational Assistance Program Many great health benefit options offered.
Club Car Wash	2015 2nd St, Coralville	(833) 416-9975		Assistant Manager : Continuously train and support team members at varying experience levels • Manage daily operations, support Operations Manager with team development and customer service • Grow membership volume, promote Club Car Wash's values through exceptional customer service • Display a fresh and professional appearance at all times • Bring a welcoming, positive attitude for our customers & team members
Coral Ridge Mall	1451 Coral Ridge Ave, Coralville		Visit https://millardmallservices.apponline.com	Hiring Housekeepers . \$16/hour:
Deery Chrysler Dodge Jeep Ram	651 Hwy 1 W, Iowa City	(319) 855-1023		Automotive Parts Delivery Driver : Delivering parts to existing and new commercial customers and documenting returns.
UNIFI Aviation Service	Eastern Iowa Airport (CID)		https://recruiting.ultipro.com/AIR1011AIRCO/JobBoard/b7fb2efd-21e8-4238-87ac-16ddacfaaeef/Opportunity/OpportunityDetail?opportunityId=679cb3dc-c091-4138-8776-bf018570584c	CID Baggage Handler (\$17.00/hr+ Flight Privileges) : Essential Functions / Key Responsibilities Loads, unloads, services, guides, and directs customer aircraft. Safeguards customers' baggage, air cargo, airmail from weather, loss, theft, damage and/or destruction. Lifts, loads/unloads, sorts and transfers passenger baggage, airmail, freight and company material in and out of aircraft bins, belt loader or baggage carts in a safe manner.
Big Ten Rentals	1820 Boyrum St., Iowa City	(319) 337-7368		Event Crew Set-Up and Deliver Driver : Immediate openings for Permanent and Temporary. Full Time and Part Time employment. Deliver and set-up tents, tables, chairs, stages, dance floors, bleachers, and almost anything you can think of that is rentable and certainly some things you hadn't thought of! Load and unload trucks, maintain a clean warehouse. We operate seven days a week. Fast-paced. Expect overtime during the busy Summer months.
Fastenal	507 Highland Ave., Iowa City	(319) 338-7299		Warehouse Associate : Working as Part-Time Warehouse Associate, you will facilitate the movement of product through our branch and customer facilities. You will be responsible for warehouse tasks such as receiving, shipping, packing orders, material handling, inventory fulfillment, as well as vending replenishment at customer sites and making local deliveries. Part-Time Shift(s): MON TUE WED THU FRI 7:00 am-5:00 pm 10 - 28 hours/week

Geico	2213 2nd St, Coralville	(319) 466-3512	www.geico.com/careers	Customer Service Representative - Entry : If you enjoy interacting with people, providing outstanding customer service and are looking for a rewarding career, GEICO may be the right place for you! Our Customer Service Representatives are licensed insurance professionals who delight customers every day by providing exceptional, personalized customer service. Through our industry-leading, paid training program, you will learn all about insurance policies and regulations, and how to best assist our customers. As a Customer Service Representative, you will use your strong communication skills to answer calls and properly handle customer inquiries, explain insurance coverage and update policies.
Goodwill Industries of the Heartland	1470 S 1st Ave., Iowa City	(319) 337-4158	www.workatgoodwill.com	FT Retail Service Specialist-Iowa City Store: If you're available to work in a fast paced environment, provide great customer service, and help further Goodwill's mission, we welcome you to apply only at www.workatgoodwill.com. We offer a starting pay range of \$11.19 to \$12.41 for the Service Specialist position.
Integrated DNA Technologies	1710 Commercial Park, Coralville, IA	(319) 626-8400	www.idtna.com	Logistics Clerk-Weekday Mid-Day (Monday-Friday 12:00pm-9:00pm): Responsible for the incoming and outgoing of materials, reagents, instruments or equipment to meet customer expectations which involve receiving, shipping, and inventory/material control.
Integrated DNA Technologies	1710 Commercial Park, Coralville, IA	(319) 626-8400	www.idtna.com	Warehouse Associate : The Warehouse Associate is responsible for receiving deliveries and unloading trucks, stocking inventory in the warehouse, performing a variety of inventory transactions, ensures accurate inventory levels.
Iowa Hawk Shop/University Bookstore	125 N Madison St., Iowa City	(319) 335-3179		Seasonal Retail Sales Associate (Part-Time) : Operate cash register, accepting cash, credit or financial aid payments. Carry, shelve and straightens merchandise, stocks shelves, prices merchandise and may assist in setting up displays and signs. Pick, process and pack orders for shipping May provide customer service/sales functions for special events (including but not limited to graduation and athletic events) Support a store environment where all associates and customers are welcome

Iowa City School Bus Barn	2185 S Gilbert St., Iowa City	(319) 688-1900	www.driveayellowbus.com	School Bus Driver : Iowa Central School Bus is now Hiring School Bus Drivers in Iowa City, IA. Our drivers have flexible hours and time off during school holidays. •\$16.44 - \$21.02 per hour for bus drivers (based on experience)* •Flexible Hours – no Nights or Weekends required* No Experience Necessary - we will train you!
Iowa Valley Habitat for Humanity	2401 Scott Blvd SE, Iowa City	(319) 337-8949	www.iowavalleyhabitat.org	Bookkeeper : Status: Part-Time- 20 hours per week FSLA Status: Non-Exempt Salary: \$20 per hour + paid time off Position Summary: Iowa Valley Habitat for Humanity is looking for a part-time bookkeeper to manage accounts payable, receivables, and other office management tasks.
Iowa City School District	1725 N Dodge St., Iowa City	319-688-1000	WWW.iowacityschools.org	Hiring for multiple positions, check the website for details.
Iowa City Community School District	1725 N Dodge St., Iowa City	(319) 688-1000	www.iowacityschools.org	Administrative Assistant: Iowa City Community School DistrictAdministrative Assistant Deputy SuperintendentQUALIFICATIONS:High School Diploma, Bachelor's degree in Business Administration, finance or related field preferred.Minimum five years of administrative assistant experience.Experience working in a K-12 education system, budget and finance preferred.Such alternatives to the above qualifications as the District may find appropriate and acceptable.REPORTS TO: Deputy SuperintendentJOB GOAL: Work cooperatively with all district staff.
Joe's Place	115 Iowa Ave, Iowa City	(319) 338-6717	https://joesplace-ic.com	Part Time Security Staff : Join the Joe's Security Staff! Door staff are a crucial part of keeping Joe's Place safe, fun, and clean. We are seeking motivated individuals that know how to de-escalate conflicts, check ID's, control crowds, and aren't afraid to get a little dirty!
LL Pelling Company, Inc	3148 Charbon Rd SE, Iowa City	(319) 351-3068	www.llpelling.com	General Laborer : Work starts April 2022 Job Description: Our laborers perform a wide variety of manual tasks including shoveling, raking, digging, spreading and leveling asphalt, concrete, or rock. No experience required, but you will need a solid work ethic.
Mass Markets	2937 Sierra Ct SW, Iowa City, IA	1-888-387-1989	Call or inquire with the company	Hiring for multiple positions

Marshalls	1451 Coral Ridge Ave, Coralville	(319) 625-2177		Marshalls Hiring Event : Merchandise Coordinator (Full-Time/Part-Time) Responsible for establishing and executing Merchandising plans and priorities Trains store Associates on proper merchandising procedures and markdowns Leads by example, providing prompt and courteous customer service Ensures fresh flow of merchandise from backroom to sales floor Merchandise Associate (Full-Time/Part-Time) Ensures front-line Associates provide prompt, courteous, and knowledgeable service to all customers Responsible for operational controls at the front-end, layaway, and jewelry Resolves customer service issues appropriately and competently Responsible for training and developing store Associates on customer service standards, register procedures, and proper front-line procedures and controls
Plato's Closet	1801 2nd St., Coralville	(319) 351-3554	www.platocloset.com	Sales Associate : Plato's Closet in Coralville, IA is hiring for full and part-time positions! We're looking for outgoing, motivated, fashion-interested individuals to join our team and become Certified Buyers. All team members begin as Sales Associates, learning the basics of Plato's Closet.
Chatham Oaks	4515 Melrose Ave, Iowa City	(319) 887-2701		Direct Support Professional: Direct Support Professionals will develop a rapport with clients and cultivate a safe, supportive and professional relationship. Aid with daily living skills, mental health care and social networks. Recognize and document goal progress and relevant personal interventions in an objective, clear and brief manner. High school diploma or equivalent required. No experience necessary, we provide extensive training. Iowa driver's license, pre-employment drug screen, criminal background and driving record checks required.
Four Oaks Family & Childrens Services	1916 Waterfront Dr., Iowa City	(319) 337-4523		Youth Counselor : As the Youth Counselor you will be responsible for providing direct care coverage by meeting program & client needs. This includes but is not limited to ensuring safety & supervision, skill building, processing & support of clients, behavioral management and communications within the team & supervisors.
Goodwill Industries of the Heartland	1470 S 1st Ave., Iowa City	(319) 337-4158	www.goodwillheartland.org	Job Coach- Iowa City- Part Time : This position is responsible for training, supervising, and modeling proper work procedures and good basic work habits and attitudes for clients who have been placed in community jobs.
Melrose Meadows Retirement Community	350 Dublin Dr., Iowa City	(319) 341-7893		Tenant Assistant- Part time : This is a part time position with hours possible on all three shifts and weekend hours will be required. Shift Differential does apply to weekend hours. Experience in working in a healthcare setting a must. Must enjoy working with seniors and be flexible with scheduling hours. COVID vaccination required or agree to get the vaccination upon hire.

Mercy Iowa City Rehabilitation Hospital	2801 Heartland Dr., Coralville, IA	(319) 645-4001		Admissions Associate : This position will work under the direction of the Director of Business Development and Admissions Coordinator and be responsible for patient admissions, insurance verification and other insurance verification duties as directed. This individual will be responsible for obtaining the necessary demographic information of the patient which may require interviewing patients or their representatives. This position is also responsible for preparing/processing admitting forms and keeps abreast of all new insurance updates and regulations.
Prelude Behavioral Services	430 Southgate Ave., Iowa City	(319) 351-4357		Administrative Specialist : Prelude Behavioral Services is seeking energetic and detail-oriented candidates for our Administrative Specialist opening in Iowa City. This role will be the first point of contact when communicating with patients and must have the ability to provide excellent customer service. Key responsibilities of the position include greeting and checking in patients for appointments, assisting with scheduling, answering phones, collecting payments and completing documentation. This role also supports our counseling staff with various administrative needs.
Solon Assisted Living Village	623 E 5th St., Solon	(319) 624-5363	solonretirementvillage.com	PT Personal Care Attendant : Duties include medication management, serving supper, common area cleaning, laundry, answering tenant pages and providing assistance with personal cares as needed. Must be cheerful, responsible, have attention to detail and enjoy working independently.
Remedy Intelligent Staffing	36 Sturgis Corner Dr., Iowa City	(319) 337-8367		Forklift Operator : Operate a Forklift with exceptional safety Have attention to detail, ensuring orders are entered correctly Work with little supervision and maintain productivity Keep their surroundings and work areas clean and debris free Apply online at www.remedystaff.com for immediate consideration All Military and Veteran encourage
Systems Unlimited	2533 Scott Blvd SE, Iowa City	(319) 338-9212	https://sui.hrmdirect.com	Job Coach : •Help people with disabilities be successful in their jobs. •Coach people through their assigned tasks at work (e.g. help them transition between duties, check for quality, provide encouragement, etc.). •Facilitate communication with coworkers and managers to ensure work is meeting expectations. •Work in a variety of community settings -- wherever people work! •Provide transportation to people with disabilities so they can get to work and get home. •Write documentation about the supports you provided during your shift .
Systems Unlimited	2533 Scott Blvd SE, Iowa City	(319) 338-9212	www.sui.org	Direct Support Professional (Adolescent Location): •Engage people in recreational and leisure activities to help them build independent living skills. •Assist with people's day-to-day needs (transportation, personal cares, preparing meals, etc.).

UPS Store	Iowa City & North Liberty (Miller Orchard area)	(319) 359-1773		Retail Sales Associate : The UPS Store of Iowa City and The UPS Store of North Liberty are now seeking both full- and part-time Retail Sales Associates to work afternoon and early evening shifts (latest clock-out time is 6:30pm). Part-time associates are expected to work between 20 to 30 hours. Full-time associates are expected to work between 35 to 40 hours a week. All associates work rotating weekends. Associates also enjoy Paid Time Off, flexible scheduling, and associate discounts. Once trained, candidates must be able to work at both our Iowa City and North Liberty locations, so reliable transportation that works for you (whether it be personal vehicle, bike, walking, rideshares, or public transit) is necessary.
Optimae Life Services	1121 Shirken Dr., Iowa City	319-337-2008	www.optimaelifeservices.com	Direct Support Professional : We have openings for part time and full time Direct Support Professionals (DSPs). Applicants should possess a willingness and desire to work with people experiencing Mental Illness, Intellectual, and Developmental Disabilities. If you want more than a job, join our team where you can make a difference; assist in teaching life skills to individuals in a community based setting.
Von Maur	115 Iowa River Landing Pl., Coralville	(319) 351-7220	www.vonmaur.com	Seasonal Sales Associate : Provides excellent customer service. Sells at or above sales goals, maintains account solicitation and non-selling goals. Develops and maintains a listing of customers through the Customer Follow-Up Program. Contacts customers via telephone and written communication. Learns about products in the department and other areas of the store, in order to provide better customer service and to work in other areas as needed. Unpacks, displays, and maintains the condition of department merchandise. Cleans and maintains the department and stock areas, including dusting fixtures and sweeping the floor.