



Shelter Reservation Packet for Kent Park

March 29, 2024

The purpose of this packet is to make it as easy as possible to rent a shelter at Kent Park. For all reservations, it is important the renter contact our Administrative Office at Kent Park via the telephone number listed below. This is important as staff will inform you if the shelter in question is available on the date and time requested and answer any additional questions you may have. After a shelter is reserved a receipt will be sent to the renter.

Contact Information

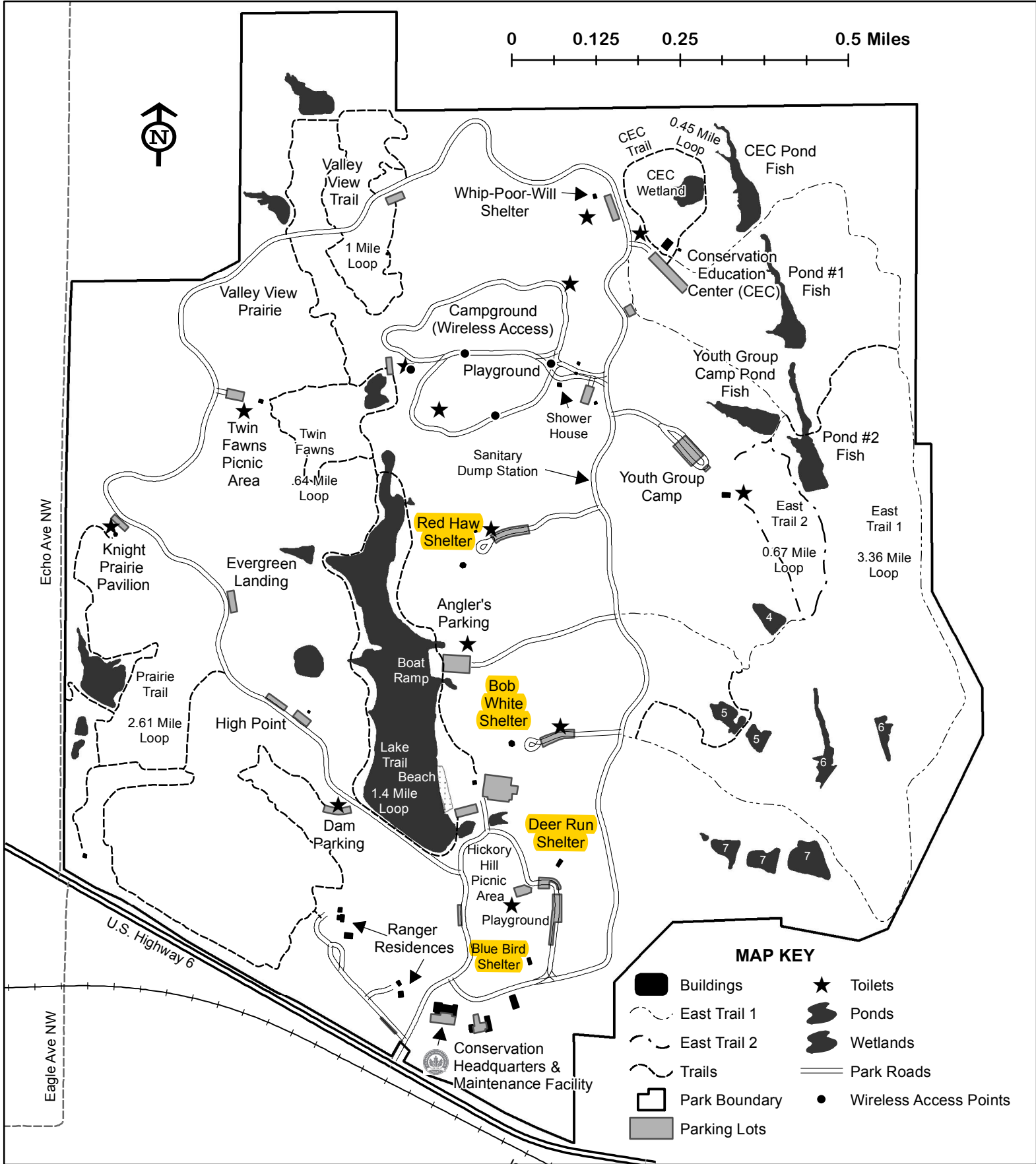
Johnson County Conservation

2048 Hwy 6 NW

Oxford, IA 52322

telephone #: 319-645-2315

<https://www.johnsoncountyiowa.gov/department-of-conservation>



RESERVABLE SHELTERS

F.W. Kent Park



JOHNSON COUNTY CONSERVATION BOARD
2048 HIGHWAY 6 NW
OXFORD, IOWA 52322
319-645-2315

SHELTER RENTAL AGREEMENT

Date of Activity _____ Date of Application _____

in Group _____

Arrival Time _____ Departure Time _____

Group Name _____

Name of Representative _____

Phone # _____ Email _____

Address _____

The undersigned hereby makes application to use the _____ Shelter at F. W. Kent Park for the above listed date and times, and hereby make payment of a non-refundable reservation fee of \$ _____ within 9 days of making the reservation. Failure to pay within 9 days will result in removal of tentative reservation. Fee is \$50 for general use up to 99 people. Fee is \$150 for weddings or events more than 100 people.

SHELTER USE POLICY

We hope you will enjoy the park facility you have reserved. These facilities are in great demand and we have found it necessary to adopt the following rules in regards to usage and reservations.

- 1. Reservations cancelled will result in forfeiture of the reservation charge.
2. Refunds may be made if the Conservation Board fails to provide you access to the building.
3. Refunds will not be made as result of inclement weather.
4. The group is responsible for leaving the shelter and grounds in the neat, clean condition they found it in. Please do not litter and adhere to park carry in, carry out trash policy. Your group is responsible for any damage incurred as result of your usage.
5. Driving a vehicle to the shelter building is prohibited. Drive only on roadways, park only in parking lots.
6. Any decorations used at the shelter must be affixed in a manner that does not damage or leave residue on any part the building or grounds. Do not use nails, staples or tape. Wax candles are prohibited.
7. Posting of temporary directional signs on park grounds is prohibited and will be removed by staff.
8. The consumption of alcohol (except beer and wine) is prohibited. Keg beer is not permitted.
9. Park closing time is 10:30 pm. Please vacate the shelter by 10:00pm.
10. A reservation sign will be posted at the shelter for your reservation. If there is a problem occupying the shelter, contact the Park Ranger immediately.

By your agreement with these terms and conditions, you represent that you are 18 years old or older and that you are authorized to make the reservation on behalf of the group you have listed. You further agree to assume full responsibility for the acts, negligence or omissions of the members of your group while utilizing said facilities.

Return payment of \$ _____ along with signed Agreement within 2 weeks to the address listed at top of page.

Authorized Group Representative Signature

SHELTER RESERVATION USE

While it is *not* illegal to have or consume beer in Kent Park, in order for you and other park visitors around you to have an enjoyable outdoor experience, we ask you to pay particular attention to the following information:

It is unlawful for any person to use or consume alcoholic liquors or beer upon the public streets or highways. Kent Park roads are public streets.

Any member of the group engaging in loud, offensive, disturbing behavior tending to disturb the peace and quiet of the park may be charged with disorderly conduct.

Kent Park is a "carry-in, carry-out" public area so all trash and waste material must be removed when vacating the park.

NOTICE - POSTING OF SIGNS

The posting of temporary directional signs by groups using the shelters or the youth group camp is not allowed.

Park Rangers will remove these signs.

Please have members of your group aware of the event's location so that they may follow the directional signs at the park.

NOTICE – TORNADO EVENT

F. W. Kent Park is now equipped with a new, state of the art, solar powered **Tornado Alert Siren**. It is located in the Visitor's Parking Lot near the campground. The **siren will not activate** in the case of a **TORNADO WATCH**. A watch simply means that weather conditions are such that a tornado is a possibility.

1. Watch for funnel clouds
2. Keep an eye on the sky
3. Listen for sirens
4. If available tune in your local radio station AM 600 or AM 800 in this location. If television is available turn to Channel 2 or 9.

WHAT TO DO WHEN THE SIREN SOUNDS:

This **SIREN WILL ACTIVATE** only in the event of a **TORNADO WARNING**. This activation will come through the Joint Emergency Communications Center dispatchers. *

If the tornado siren sounds, *do not panic* - there will be a solid blast lasting 3 minutes.

DO:

SEEK SHELTER IMMEDIATELY!

If you are trapped outside and there is no basement or building to get into, your best chance for survival is to **GET AWAY FROM THE FATAL WINDS**.

SEEK SHELTER in a ditch, gully, ravine or the Tornado Shelter in the campground. Even just a low spot in the ground will provide you some protection. **LIE FACE DOWN** and **COVER YOUR HEAD**.

DO NOT:

Do not stand and watch the tornado.

Do not get into a grove of trees.

Do not get into automobiles or campers.

Park Rangers are trained weather spotters who know how to react and provide immediate assistance.

* Activation will take place within seconds after the county receives either a NWS Warning or when an actual tornado or funnel cloud is reported in Johnson County by Public Safety Personnel or Trained Civilian Weather Spotters.

New upgrades allow outdoor sirens to be activated in a pattern of zones, or as a countywide alert as has occurred in the past, depending on the warning issued by the National Weather Service (NWS). This new zone system means that a warning issued by the NWS, which only affects far northern or far southern Johnson County will allow dispatchers to set off sirens in the affected areas rather than for the entire county.