



## **PUBLIC HEALTH**

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**Danielle Pettit-Majewski, BS, MPH, Director**

**Board of Health**  
**Joni Bosch, PhD, ARNP**  
**Vice Chair, Zachary J. Pollock, PharmD, MS**  
**Chair, Bonnie Rubin, MLS, MBA, MHA**  
**Peter D. Wallace, MD, MS**  
**Melanie Wellington, MD, PhD**

### **JOHNSON COUNTY BOARD OF HEALTH**

**April 17, 2024**

### **MEETING MINUTES**

**4:00 pm**

**Call to Order:** Bonnie Rubin, CLS, MBA, MHA called the meeting to order at 4:05 pm.

**Roll Call:** Bonnie D. Rubin, CLS, MBA, MHA; Peter D. Wallace, MD, MS; Zachary Pollock, PharmD, MS; Joni Bosch, PhD, ARNP; Melanie Wellington, MD, PhD

**Staff:** Danielle Pettit-Majewski, Director; Sam Jarvis, Community Health Manager; Rob Thul, Environmental Health Manager; Roberta Sloat, Clinical Services Manager; Emma Nelson, EH Specialist; Giselle Coreas, Health Planner; Jamie Gade, Systems Analyst; Hayley Wilson, Systems Analyst; Lisa Parlato, Chronic Disease Prevention Specialist; Ari Guzman; CDC PH Associate; Alissa Sotzen, Account Clerk I; Susan Denny, Secretary II

**Others Present:** David VanCompernelle, Assistant County Attorney; Jes Lang, Community Violence Prevention Coordinator

**Approval of Minutes:** Motion by Pollock to approve the March 20, 2024 meeting minutes; seconded by Wellington. The motion passed unanimously.

**Next Regular Meeting Date and Time:** May 15, 2024 in Conference Room 203 at 4:00 pm in the Health and Human Services Building.

**Citizen Comments / Questions / Issues:** None

- **RFA 24-11 Community Violence Intervention Outreach Worker (CVIOR):** *Rubin announced she was using her authority as Chair to change the agenda order. She asked BOH members to address Item 24-11 before proceeding with the listed agenda items due to time constraints for some of the presenters.*

Pettit-Majewski introduced Jes Lang, Community Violence Prevention Coordinator (CVPC) with the Johnson County Attorney's office who collaborated with Human Resources to write the job description for the CVIOR position. This community outreach position will be placed within Public Health while being funded through the Johnson County Attorney's office with ARPA and other grant dollars. The purpose of the position is to eliminate gun violence through targeted strategic and data-driven programs. The CVIOR

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will work collaboratively with Lang to engage high risk individuals at risk of participating in or being a victim of violent crime and connecting them to support services. Pettit-Majewski responded to questions and comments and asked the BOH to approve the job description for the CVIOR, with suggested edits.

**Motion** by Bosch to approve the CVIOR job description with edits; seconded by Wellington. The motion passed unanimously.

**Staff Updates:** Rob Thul, Environmental Health Manager introduced Emma Nelson, EH Specialist. Nelson will be initially working in Watershed Programs and eventually moving into the Food Program as a crossover position. Nelson described her background and experience. Pettit-Majewski informed the BOH Yaneli Caneles, Clinical Services Clerk II, resigned effective April 4, 2024 and Clinical Services Dietitian Kaitlyn Milligan submitted her resignation effective May 1, 2024. Clinical Services will be subcontracting with former employee Kim Jennings while Milligan's position is being filled.

**DISCUSSION / PRESENTATION(S):**

- **Healthy JoCo Updates:** Community Health staff Jarvis, Gade, Coreas, Wilson, Parlato and Guzman provided updates on the Healthy JoCo Leveraging MAPP 2.0 progress. Staff presented a slide presentation outlining the MAPP framework and phase one through three goals and identified four health priorities, including healthcare quality, access and affordability; mental health; housing; and food security. They provided data reporting snapshots of health priority statistics, ending the presentation with next steps involving community partners, shared goals and long-term measures and strategies.
- **Grants to Counties (GTC) Update:** Thul reported for FY25, GTC will change its title to Private Well Grants (PWG). Thul provided a summary of Watershed Program activities, including permitting, well plugging and testing, pool, tattoo and tanning facility testing and staff classes and training for the period from January 2024 through March 2024 and responded to questions and comments from BOH members.

**ACTION ITEMS**

**Expenditures Over \$3,000:**

- **RFA 24-13 Additional CHAMP Users:** Pettit-Majewski explained after speaking with a CHAMP representative, additional funds requested in the RFA to add users are not necessary. A motion is no longer needed for this item.

**Applications, Contracts and Agreements:**

**OTHER**

- **RFA 24-10 Code of Ethics:** Pettit-Majewski reported to meet PHAB reaccreditation requirements, Domain 10 reviewed and revised the JCPH Code of Ethics policy to align with standards and increase user friendliness. She pointed out the addition of a panel BOH members may be asked to participate in case of an ethics investigation which would also include one attorney, two managers, one non-management staff member, and one health equity workgroup member. Discussion followed.

**Motion** by Wallace to approve the revised Code of Ethics as presented; seconded by Wellington. The motion passed unanimously.

- **RFA 24-12 FY25 Local Public Health System (LPHS) Workplan:** Pettit-Majewski reported the LPHS FY25 contract is part of a three-year contract as of FY24. Each year requires an updated workplan. Other than adding a goal for Strategic Planning based on grant requirements, the workplan remains the same. She added JCPH continues activities in 100% Population Health. Submittal deadline for the updated workplan is April 30, 2024. Pettit-Majewski responded to questions and comments.

**Motion** by Bosch to approve the FY25 LPHS Work Plan as presented; seconded by Pollock. The motion passed unanimously.

- **RFA 24-14 CDC Community Level Innovation for Improving Health Outcomes Grant:**  
Community Health staff asked the BOH to approve pursuing a notice of Funding Opportunity (NOFO) MP-CPI-24-001 demonstrating community level innovations to reduce barriers related to Social Determinants of Health (SDOH) and increase the use of preventive health services as well as progressing toward Leading Health Indicator (LHI) targets. Up to fourteen awards ranging from \$475,000 to \$600,000 annually and for a period of up to forty-eight months with required progress reports and milestones will be part of an annual non-competing continuation application. Jarvis outlined expected outcomes and the relationship of LHI's as a subset of the high priority Healthy People 2030 objectives. They will request funding of \$475,000 per project period to fund and create the Community Health Worker Program based on the previous CDC Social Determinants of Health Accelerator Plan project. Funds will be used to create four FTE positions for one supervisor and three Community Health Workers within the Community Health division. Jarvis provided a breakdown of funding allocations. The application deadline is May 15, 2024 with an expected award date of July 10, 2024 and a possible start date of August 1, 2024.

**Motion** by Bosch to approve application for the CDC's Community Level Innovations for Improving Health Outcomes MP-CPI-24-001 Grant; seconded by Wallace. The motion passed unanimously.

**Reports / Inquiries:**

**County Attorney:** None

**Members, Board of Health:** Members discussed an upcoming joint meeting with the Board of Supervisors. Jill Wenger, BOS Administrative Assistant will schedule one hour for the joint meeting followed by the regular BOH meeting. Rubin asked BOH members to inform her of possible agenda items which she will discuss with Rod Sullivan, BOS Chair.

**Director:** Pettit-Majewski reported highlights in Public Health division staff activities. She also included the Health Equity Checklist that can be shared with other colleagues.

Rubin adjourned the meeting at 5:37pm.

Approved by Board of Health Action on

May 15, 2024

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Date

Submitted by:  
Susan Denny  
Secretary II

Signature on File

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Zachary J. Pollock, PharmD, MS, Vice Chair