



Livable Community for Successful Aging Policy Board Meeting Minutes

Meeting date: Tuesday, October 8, 2024 1-2:30 PM

Microsoft Teams: [Click here to join the meeting](#)

Meeting ID: 224 396 576 763

Passcode: 45rdzR

Or call in (audio only)- [+1 773-352-2004,,127675880#](#)

Phone Conference ID: 127 675 880#

- 1) Welcome & Introductions – Kalohn called the meeting to order at 1:01pm.
 - a) Present: Lorraine Bowans, Rachel Carr, Hayley Crabb, Jon Green, Aria Guzulaityte, John Kalohn, Jeff Kellbach, Tom McDanel, Stacia Rath, Lou Tassinary,
 - b) Absent: Bob Untiedt, [Josey Bathke](#)
 - c) Public Attendees: Daniel Leibzeit, Happiness Kingi
 - d) Board introductions – Board introduced themselves.
 - e) New member introductions – Aria Guzulaityte & Hayley Crabb
- 2) Public Comment – Comments on items not on the agenda – No public comment
- 3) AARP Age-Friendly Action Team Update
 - a) Funding Request – \$3,845.00 for mailing costs of survey distribution
Rath explained the process for obtaining AARP Certification, including the survey history, development, and eight domains of livability.

The City of Iowa City is planning to launch a community survey in early September, which may affect JCLC's timeline due to potential confusion for residents. To address this, the Action Team has divided the county into five geographical regions for a phased survey rollout, with Area V, including Iowa City, set for early spring.

Tassinary inquired about how a random sample would reach historically underserved populations. Kalohn and Liebowitz suggested selecting organizations that work with these communities. Rath added that Kingi is identifying groups, organizations, and churches to engage various populations and ensure equitable access to the survey, which will be available in multiple languages: English, Spanish, French, and Arabic.

McDanel asked whether the sample size for Iowa City's survey would overlap with JCLC's. Liebowitz noted that privacy concerns prevent access to information about survey respondents. Carr mentioned that Iowa City's survey targets individuals aged 18 and older, while JCLC focuses on those aged 45 and above.

Kalohn indicated that the holiday schedule could impact the survey rollout.

Leibzeit shared that focus groups will be conducted after the survey is completed.

Bowens expressed concerns that residents in more rural communities might have difficulty trusting county initiatives. Bowans and Kalohn will focus on Hills and Lone Tree first. Bowans, Rath, McDanel, and Kalohn will work together to develop an outreach plan for the remaining rural areas of the county to promote the JCLC and the community survey.

Rath requested the Policy Board's assistance in promoting the survey by reaching out to community-based organizations for help in providing information and distributing flyers.

Kalohn corrected the agenda regarding the printing cost, stating the financial request is for \$3,485 for random sampling of individuals aged 45 and up, at a rate of .41 per postcard. McDanel made a motion to approve the action team's funding request of \$3,485, Tassinary seconded it, there was no further discussion, and the motion passed unanimously.

- 4) Approval of Minutes from Meetings of August 13, 2024
 - a) Kalohn provided corrections to the August meeting minutes. Motion to approve as corrected: McDanel, all in favor.

- 5) Update from Aging Specialist – Kellbach shared some statistics: there were 51 documented cases with 207 contacts last year, and this year there are 64 cases with 214 contacts seeking services. Kellbach also announced an event titled "Advice on Aging: Current Trends in Scams and Fraud," scheduled for Monday, October 14, 2024. Additionally, Iowa SAIL is hosting a town hall at the Health and Human Services Building on October 22, 2024, from 10 a.m. to 12 p.m., to gather feedback for DHHS on aging. Kellbach will distribute the flyers to the Policy Board.

- 6) Finances – Carr
 - a) Finance update – FY25 budget has been allocated in the amount of \$5,000. \$750 was previously allocated for the JC Homebuilders Association but has not yet been spent. The Community Foundation funds remain unchanged with one account at \$2,850 and another at \$8,574.54. In a future meeting decisions will need to be made regarding the Foundation funds.

- 7) Action Teams and Committees
 - a) Communications Committee—Kellbach reported the Committee is updating the website and continuing the newsletter.
 - b) 2024 Healthy Aging Fair Planning Committee—no update.
 - c) Housing Action Team—Kalohn reported that Johnson County Board of Supervisors in the first two readings of an approved acreage change requirements in the unincorporated areas of Johnson County. The 3rd and final reading will be next Thursday, October 17, 2024. Kellbach advised the City of North Liberty is also considering changes to their ADU codes. Kellbach asked if any Policy Board members live in North Liberty to consider reaching out to Bill Gorman, Chair of the Housing Action Team to participate in urging the City of North Liberty to adopt changes.
 - d) Dementia Friendly Johnson County—Kellbach reported the group has not been meeting.

- 8) Nominations for New Officer Positions—Kalohn shared that Untiedt reported from the nominations committee that the following were determined to be nominated for this next year. Motion to cast a unanimous ballot for the slate, by Bowans, Second by Tassinary, all in favor. Motion passes.
 - a) Chair – John Kalohn
 - b) Vice-Chair – Thomas McDanel
 - c) Secretary – Louis Tassinary
 - d) Treasurer – Rachel Carr

- 9) Board Recruitment – Kalohn shared that based on the board’s operating rules, the Policy Board should complete outreach in the Hills/Lonetree area for additional Board members to meet membership requirements for the board composition. Kalohn asked Green if he could do some research to identify potential individuals that may be interested in joining the Board. McDanel also advised he knew some individuals that may be interested.

- 10) Operating Rules Ad Hoc Committee—Kalohn requested 2-3 members from the board to review the Operating Rules to determine if any revisions are needed. Volunteers include Tassinary, Rath, Carr.

- 11) Meeting dates for future meetings
 - a) Executive Committee Meeting- November 12 at 1PM
 - b) Policy Board Meeting- December 10, 2024 at 1PM

- 12) Future Meeting Topics

- 13) Announcements—Kalohn requested scheduling a meeting with the Executive Committee.
 - a) Facebook Page Link: <https://www.facebook.com/JCSocialServices>
 - b) Latest Newsletter: <https://www.johnsoncountyiowa.gov/livable-community/newsletter>
 - c) Other

- 14) Adjournment – Kalohn adjourned at 2:05pm.

Packet

Agenda for, October 8, 2024 Meeting, August 13, 2024 meeting minutes

NOTE: ALL AGENDA ITEMS ARE FOR PURPOSES OF DISCUSSION AND ACTION. *In order to provide for most efficient use of our limited meeting time, the Exec Committee requests that any “handouts” or written materials other than the financial report should be provided in advance only. Such handouts will be e-mailed to the board members in order that people have an opportunity to read these in advance of the meeting.*

Johnson County Livable Community Mission Statement:
Help Johnson County become a livable community where everyone can age successfully.