



PUBLIC HEALTH

Board of Health

Joni Bosch, PhD, ARNP

Vice Chair, Zachary J. Pollock, PharmD, MS

Chair, Bonnie Rubin, MLS, MBA, MHA

Peter D. Wallace, MD, MS

Melanie Wellington, MD, PhD

Danielle Pettit-Majewski, BS, MPH, Director

JOHNSON COUNTY BOARD OF HEALTH

December 19, 2024

MEETING MINUTES

4:00 pm

Call to Order: Bonnie Rubin, CLS, MBA, MHA called the meeting to order at 4:00 pm.

Roll Call: Bonnie D. Rubin, CLS, MBA, MHA; Peter D. Wallace, MD, MS; Joni Bosch, PhD, ARNP; VIA TEAMS: Zachary Pollock, PharmD, ABSENT: Melanie Wellington, MD, PhD

Staff: Danielle Pettit-Majewski, Director; Sam Jarvis, Community Health Manager (5:05 pm); Matt Waldschmidt, Fiscal Manager; Roberta Sloat, Clinical Services Manager; Brycen Myers, Health Educator; Jamie Gade, Social Determinants of Health Coordinator; Alissa Sotzen, Grants Analyst; Susan Denny, Secretary II

Others Present: None

Approval of Minutes: Motion by Wallace to approve the November 20, 2024 meeting minutes; seconded by Bosch. The motion passed unanimously.

Next Regular Meeting Date and Time: January 15, 2025 in Conference Room 203 at 4:00 pm in the Health and Human Services Building.

Citizen Comments / Questions / Issues: None

Staff Updates: Pettit-Majewski introduced Jamie Gade, former Public Health Systems Analyst, who has accepted the new position of Social Determinants of Health Coordinator in the Community Health Division beginning December 2, 2024.

Financial Update: Matt Waldschmidt, Fiscal Manager will present second quarter revenue and expenditure reports at the January 15, 2025 meeting.

DISCUSSION / PRESENTATION(S):

- **Integrated Testing Services (ITS):** Brycen Myers, Health Educator gave an overview of the ITS Program's recent annual site visit with the State and the Bureau of HIV and Hepatitis (HCV) using a power point presentation. He identified ITS goals and objectives, reducing new HIV and HCV infections as well as increasing the number of Iowans awareness of HIV and HCV status, increased screening, client assessment tools and more. Myers presented project testing data for HIV, HCV and Syphilis numbers. He also reported distribution numbers of prophylactics and harm reduction, including Naloxone numbers,

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sharps container distribution, etc. Myers also reported on progress with the ITS Health Equity Quality Improvement (QI) project using survey results recorded from mid-March to the end of April of 2024 to determine sexual health education and resources being utilized and identifying gaps and needs for increased engagement. He described the ITS response to these needs by developing marketing and advertising strategies catered for a queer audience and increased presence within community spaces to increase testing and new relationships. Myers also reported receiving a letter from the state with positive feedback on the Johnson County Public Health ITS program.

ACTION ITEMS

Expenditures Over \$3,000: None
Applications, Contracts and Agreements

OTHER

- **RFA 24-34 3410 Twin Lakeview Drive NE Variance Request:** Rubin reminded BOH members and staff at the last meeting after a lengthy discussion, this RFA was tabled as well as RFA 24-35 until Rubin and Wellington had drafted a statement to be reviewed by David Van Compernelle, Assistant County Attorney before presenting to BOH members for review. Rubin and Wellington drafted the statement to demonstrate due diligence in making a decision primarily assuring there were particular conditions and restrictions in order to protect the integrity of the watershed protection policy and ordinance. She directed BOH members to note the Conditions and Restrictions on page two of the draft as well as the Conclusion to recommend granting the two variances while still maintaining the protections intended by the policy and ordinance.

Motion by Bosch to approve the requested Environmental Health Variance for 3410 Twin Lakeview Drive NE; seconded by Wallace. Wallace, Bosch and Rubin: AYE; Pollock: NAY. The motion passed.

- **RFA 24-35 3418 Twin Lakeview Drive NE Variance Request:** Second Variance request subject to the same drafted statement by Rubin and Wellington and the Conditions and Restrictions of page two for both properties.

Motion by Wallace to approve the requested Environmental Health Variance for 3418 Twin Lakeview Drive NE; seconded by Bosch. Wallace, Bosch and Rubin: AYE; Pollock: NAY. The motion passed.

(Rob Thul, Environmental Health Manager will inform the homeowners of the variance approvals.)

- **RFA 24-38 FY26 Budget:** Waldschmidt asked for the BOH's approval for the FY2026 Budget proposal. He identified projected changes in revenue and expenditures and tax implications. Waldschmidt highlighted some of the major revenue items and impacts on expenditures due to staffing changes and increases and changes in several line items. Waldschmidt responded to questions and comments from BOH members. More discussion followed regarding implementation of the new Workday Programming changes in July, 2025, and staff responsibilities, and report formatting.

Motion by Wallace to approve the FY 2026 Budget; seconded by Bosch. The motion passed unanimously.

- **RFA 24-39 NACCHO Resilience Catalysts in Public Health New Tools Pilot:** Gade presented for approval to apply for the Resilience Catalysts in Public Health New Tools Pilot in collaboration with a national network of Local Health Departments to affect adverse events that impact health outcomes. She explained this opportunity would allow the HealthyJoCo team staff to be involved in a cohort to gain

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knowledge and experience while receiving technical assistance from the National Association of City and County Health Officials (NACCHO) and applied to JCPH Community Health Assessment (CHA) and Community Health Improvement Planning (CHIP) work. Gade added the grant award notice would be received in January 2025 with a time period of February to May 2025. Gade responded to questions and comments from BOH members.

Motion by Bosch to approve application to be a 2025 Resilience Catalyst pilot site; seconded by Wallace. The motion passed unanimously.

- **RFA 24-40 Breastfeeding Peer Counselor (BFPC) Hours Update:** Sloat explained BFPC's are WIC mothers with breastfeeding experience and additional education provided by WIC to provide support to other WIC clients during pregnancy and after delivery. There has been a drastic increase in the number of clients who are interested in breastfeeding care counseling. Initially they considered adding an additional BFPC, but the current counselors are interested in adding hours to provide services for the increased caseloads. Sloat is asking the BOH to approve increasing their hours from 0.25 FTE (10 hours/week) to 0.375 hours (15 hours/week). Sloat responded to questions from BOH members about WIC requirements and expectations. Discussion followed.

Motion by Wallace to approve the increase in FTE for Breastfeeding Peer Counselors from a 0.25 FTE to 0.375 FTE for each BFPC; seconded by Bosch. The motion passed unanimously.

- **Acknowledge Bonnie Rubin's Service to the Board of Health:** Pettit-Majewski presented Rubin with a plaque in recognition of her service to the Johnson County Board of Health from 2013 through 2024. She expressed her thankfulness and pleasure working with Rubin and will look forward to continuing to work with her as a community member.

Rubin provided this statement:

“It has been an honor to serve on the Board of Health both as a member and as Chair. I believe we, as a great team, have been able to contribute to the department's mission, have had a positive impact on the health of not only the residents of Johnson County, but throughout Iowa. I will continue to remain committed to supporting the Johnson County public Health Department and its Director and staff and will continue to support the mission and goals in any way I can in the future.

I wish the Board and the Department staff continued success and growth, and I extend my deepest gratitude for the opportunity to be part of such a passionate and dedicated team.”

- **Private Well Grant (PWG) Updates:** Pettit-Majewski explained to BOH members Rob Thul, Environmental Health manager provided a summary of Environmental Health Watershed Report describing PWG activities for July through December in the BOH member packet. Thul was not able to attend the meeting in person. The report meets new requirements for the PWG and outlines changes in the funding amounts and outreach. Discussion followed.

Reports / Inquiries:

Members, Board of Health: BOH members expressed their thanks and appreciation to Rubin for her years of service and knowledge.

Director: Pettit-Majewski asked the BOH members to read through the monthly narrative included in their packets. She reported Pollock has been reappointed to the Board of Health for another three years by the Board of Supervisors. They also appointed Dr. Michelle Weckmann to the Board of Health

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who will be able to serve as the BOH medical director should Wallace leave the board. She added Mandi Remington, a new Board of Supervisors member will be the BOH liaison beginning in January 2025. In appreciation of Rubin's service, there will be cake and photos to follow immediately after the meeting.

Rubin adjourned the meeting at 5:10 pm.

Approved by Board of Health Action on

January 15, 2025

signature on file

Date
Submitted by:
Susan Denny
Secretary II

Zachary Pollock, PharmD, MS, Vice Chair