

JOHNSON COUNTY CONSERVATION BOARD
REGULAR MEETING MINUTES
May 21, 2025

BOARD MEMBERS:

Bill Waldie, President
Carolyn Buckingham, Vice Pres.
Bonnie Winslow-Garvin
Zac Hall

STAFF MEMBERS:

Brad Freidhof, Director
Ally Skidmore, Office Assistant
Dave Gustafson, Asst. Op. Supt.
Charlie Bray, Ranger II

OTHER STAFF:

Ryan Maas, County Attorney
Lisa Green-Douglass, BOS

President Bill Waldie called the meeting to order at 5:30 p.m.

Minutes:

Motion was made by Bonnie Winslow-Garvin to approve the Johnson County Conservation Board Regular Meeting minutes of April 15, 2025 & Special Meeting Minutes of April 29, 2025. Seconded by Carolyn Buckingham with a unanimous vote.

Bills:

Motion was made by Bonnie Winslow-Garvin to approve department 24 bills in the amount of \$96,614.63, department 32 Special Resource Enhancement in the amount of \$2,951.77, Department 35 ARPA F.W. Kent Park Shower House Site Improvement Phase 1 in the amount of \$34,875.63, department 40 in the amount of \$739.48, department 82 in the amount of \$50,575.58, and department 83 in the amount of \$443,403.66. Second by Carolyn Buckingham with a unanimous vote.

Directors Report:

Director Brad Freidhof reviewed staff activities and financial reports.

Discussion by Public:

Karin Kee was present but there was no discussion.

Business:

1. Discussion/Action – Review Short-term Rental Management Agreement with Pace Property Management Inc. for Two Horse Farm Home.

Discussion only.

2. Discussion/Action – Service Agreement with Resource Environmental Solution (RES) for Hydrology and Vegetation Monitoring of the CRC Wetland Bank.

Motion was made by Carolyn Buckingham to authorize the agreement with RES contingent on County Attorney review and authorize the director to sign final agreement. Second by Connie Mutel with unanimous vote.

3. Discussion/Action – Service Agreement with Shive-Hattery Architecture and Engineering for redesign work associated with the preparation of construction documents for the installation of a prefabricated shower house including the building selection, site utility modifications, connections, plumbing, mechanical, and foundation design.

Motion was made by Carolyn Buckingham to authorize the director to sign the agreement with Shive-Hattery contingent on review from County Attorney and final approval from both parties. Second by Bonnie Winslow-Garvin with unanimous vote.

4. Discussion/Action – Linn County REC Underground Electric Line Easement.

Motion was made by Connie Mutel to approve Linn County REC Electric Line Easement and pass on to Board of Supervisors for approval. Second by Bonnie Winslow-Garvin with unanimous vote.

5. Discussion/Action – Iowa Geological Survey Monitoring Well Construction and Access Agreement.

Motion was made by Bonnie Winslow-Garvin to allow University of Iowa to build a well on county property for the purposes of water monitoring. Second by Connie Mutel with unanimous vote.

6. Discussion/Action – Bird Friendly Iowa Resolution

Motion was made by Carolyn Buckingham to approve resolution. Seconded by Connie Mutel with roll-call vote as follows; Buckingham, aye; Waldie, aye; Mutel, aye; Hall, aye; Winslow-Garvin, aye.

7. Fy2025 Budget Close Out.

Discussion only.

8. Discussion/Action – Closed session – Purchase or sale of particular real estate. Motion was made by Connie Mutel to go in to closed session at 7:58 pm regarding potential purchase of particular real estate per 21.5(1)(j) Code of Iowa to discuss purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. Seconded by Bonnie Winslow-Garvin with a roll call vote as follows: Hall, aye; Buckingham, aye; Mutel, aye; Winslow-Garvin, aye; Waldie, aye.

The Board came back into open session at 8:24 pm.

9. Motion was made by Bonnie Winslow-Garvin to approve ask discussed. Second by Connie Mutel with unanimous vote.

Announcements/Correspondence:

Next Regular of the Conservation Board – Tuesday, June 17, 2025, 5:30 pm – F.W. Kent Park, Conservation Education Center – 2048 Hwy 6 NW, Oxford, IA.

Adjournment:

The meeting was adjourned at 8:31 p.m.

The above minutes were read and approved by the Johnson County Conservation Board the 18th day of June 2025.

Signature on File
Bill Waldie, President

Signature on File
Bonnie Winslow-Garvin, Secretary