

JOHNSON COUNTY CONSERVATION BOARD
REGULAR MEETING MINUTES
August 19, 2025

BOARD MEMBERS:

Bill Waldie, President
Connie Mutel
Bonnie Winslow-Garvin
Zac Hall
Carolyn Buckingham, Vice President

STAFF MEMBERS:

Brad Freidhof, Director
Ally Skidmore, Office Assistant
Dave Gustafson, Op. Supt.
Charlie Bray, Ranger II

Other Staff:

Lindsey Jones HR Director
Ryan Maas, Asst Co Atty.
Lisa Green-Douglass, BOS

President Bill Waldie called the meeting to order at 5:32 p.m.

Business:

1. Discussion/Action – Conflict of Interest policy review and approval –
Lindsey Jones, Johnson County Human Resources Director

Motion was made by Zac Hall to implement and adopt the Conflict-of-Interest disclosure policy. Second by Bonnie Winslow-Garvin with unanimous vote.

Minutes:

Motion was made by Bonnie Winslow-Garvin to approve the Johnson County Conservation Board Regular Meeting minutes of July 15, 2025. Second by Connie Mutel with a unanimous vote.

Bills:

Motion was made by Bonnie Winslow-Garvin to approve department 24 bills in the amount of \$42,167.27, department 32 in the amount of \$4,516.34, department 40 in the amount of \$1,975.48, department 44 in the amount of \$774.74, department 82 in the amount of \$418,238.13, and department 83 in the amount of \$484,097.03. Second by Connie Mutel with a unanimous vote

Directors Report:

Director Brad Freidhof reviewed staff activities and financial reports.

Discussion by Public:

Kelly Crandall introduced himself and talked about the shower house project in the campground.

Karin Kee talked about Clear Creek Trail.

Business cont.:

2. Discussion/Action – Memorial Bench and Tree programs.

Motion was made by Connie Mutel to cease the Memorial Bench and Tree program at F.W. Kent Park. Seconded by Zac Hall with unanimous vote.

3. Discussion/Action – AmeriCorps/AmeriCorps Vista and funds available from the Johnson County Community Foundation

Discussion only.

4. Discussion/Action – Project updates from the Celebration Barn renovations at Cangleska Wakan, Clear Creek Trail Extension to Kent Park – Phase 1, Engineering and Design for Phase 2 Clear Creek Trail, Campground Shower House redesigned to fit in prefabricated structure, replacement of shelters and latrines at Twin Fawns and Whip-poor-will.

Discussion only.

5. Discussion/Action – FY2026 anticipate projects - Kent Park Campground Shower House, Clear Creek Trail Extension Phase 2, FY2027 Engineering and Design for Hebert Hoover Highway Trail to West Branch

Discussion only.

6. Discussion/Action – Review fire pit bids for garden area at the Two Horse Farm

It was consensus of the board to explore more bids.

7. Discussion/Action – Motion was made by Zac Hall to go into closed session at 8:00 pm regarding potential purchase of particular real estate per 21.5(1)(j) Code of Iowa to discuss purchase of particular real estate where

premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. Seconded by Carolyn Buckingham with a roll-call vote as follows: Mutel, aye. Hall, aye; Buckingham, aye; Winslow-Garvin, aye; Waldie, aye.

Board came back into open session at 8:16pm

8. Discussion/Action – Motion was made by Connie Mutel to go into closed session at 8:18 pm regarding Litigation and Confidential Records Possible closed session pursuant to Iowa Code Sections 21.5(1)(a), to review or discuss records which are authorized by state law to be kept confidential (work product and/or attorney-client privileged communications), and 21.5(1)(c), to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Seconded by Carolyn Buckingham with roll call vote as follows: Hall, aye, Buckingham, aye; Mutel, aye; Winslow-Garvin, aye; Waldie, aye.

Board came back into open session at 8:53 pm

Announcements/Correspondence:

Next Regular of the Conservation Board – Tuesday, September 23, 2025, 5:30 pm
– F.W. Kent Park, Conservation Education Center – 2048 Hwy 6 NW, Oxford, IA.

Adjournment:

The meeting was adjourned at 8:54 p.m.

The above minutes were read and approved by the Johnson County Conservation Board the 23rd day of September 2025.

Signature on File
Bill Waldie, President

Signature on File
Bonnie Winslow-Garvin, Secretary