

JOHNSON COUNTY CONSERVATION BOARD
REGULAR MEETING MINUTES
February 17, 2026

BOARD MEMBERS:

Bonnie Winslow-Garvin, President
Zac Hall, Secretary
Connie Mutel
Carolyn Buckingham, Vice President
Bill Waldie

STAFF MEMBERS:

Brad Freidhof, Director
Dory Kjosa, Office Manager
Dave Gustafson, Op. Supt.
Charlie Bray, Ranger II

Others present: Lisa Green-Douglass, Board of Supervisors, Ryan Maas, Assistant County Attorney

President Bonnie Winslow-Garvin called the meeting to order at 5:30 p.m.

Minutes:

Motion was made by Carolyn Buckingham to approve the Johnson County Conservation Board Regular Meeting minutes of January 20, 2026, and the Special Meeting minutes January 22, 2026. Second by Bill Waldie with a unanimous vote.

Bills:

Motion was made by Bill Waldie to approve department 24 bills in the amount of \$34,871.59, department 40 in the amount of \$825.60, and department 83 in the amount of \$104,315.29. Second by Zac Hall with a unanimous vote.

Directors Report:

Director Brad Freidhof reviewed staff activities and financial reports.

Discussion by Public:

Trey Koppedryer and Melissa Silver were present.

Business:

1. Discussion/Action – Review bids for the FW Kent Park Campground Shower House Project, received on or before February 12, 2026, at 3 pm CST at the Johnson County Conservation Headquarters at FW Kent Park, 2048 Highway 6 NW, Oxford, IA 52322.

Discussion only.

2. Discussion/Action – Consider awarding the contract for the FW Kent Park Campground Shower House Project to the lowest responsive, responsible bidder, based on the bid tabulations provided by Shive-Hattery Consultants, and authorize the Conservation Director to sign the contract for the project, pending final review and approval from the County Attorney's Office. Contract acceptance pending meeting all the requirements identified in the bid documents.
3. Motion was made by Bill Waldie to award the contract to Nelson Construction based on the bid tabulations provided by Shive-Hattery Consultants and authorize the Conservation Director to sign the contract for the project, pending final review and approval from the County Attorney's Office and subject to meeting all the requirements identified in the bid documents including but not limited to the surety bond and insurance requirements . Second by Connie Mutel with a roll call vote as follows: Winslow-Garvin, aye; Waldie, aye; Buckingham, aye; Mutel, aye; Hall, aye.
4. Discussion/Action – Discuss color scheme for the FW Kent Park Campground Shower House Project.

Discussion only.

5. Discussion/Action – Review and approve amendment 2 with Shive-Hattery Consultants for professional services for the design of the FW Kent Park Water Treatment Building.

Motion was made by Zac Hall to approve amendment 2. Second by Carolyn Buckingham with a unanimous vote.

6. Discussion/Action – Postpone regular March meeting to Wednesday, March 25, 2026, at 5:30 pm.

It was the consensus that the meeting be held on March 25, 2026 at 5:30 pm.

7. Discussion/Action – Wildlife Habitat Stamp Grant results.

Discussion only.

8. Motion was made by Bill Waldie at 6:51 pm to go into closed session pursuant to Iowa Code Sections 21.5(1)(j), to discuss purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. Second by Carolyn Buckingham with a roll call vote as follows: Winslow-Garvin, aye; Waldie, aye; Buckingham, aye; Mutel, aye; Hall, aye.

The board came out of closed session at 7:19 pm.

Motion was made Bill Waldie to proceed with trying to acquire the section of land needed for access to the proposed land discussed and to proceed with purchasing the 189 acres of land discussed. Second by Connie Mutel. Bill Waldie amended his motion to negotiate with the landowner to acquire their interests for the section of land needed for access. Motion passed with a unanimous vote.

9. Motion was made by Zac Hall at 7:23 pm to go into Closed Session pursuant to Iowa Code Sections 21.5(1)(a), to review or discuss records which are authorized by state law to be kept confidential (work product and/or attorney-client privileged communications), and 21.5(1)(c), to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent, where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Second by Carolyn Buckingham with a roll call vote as follows: Winslow-Garvin, aye; Waldie, aye; Buckingham, aye; Mutel, aye; Hall, aye.

The Board came out of closed session at 7:46 pm.

Announcements/Correspondence:

Public Hearing for Kent Park Campground Shower House – Thursday, February 19, 2026, 5:30 pm. Johnson County Administration Building Room 120.

Next Regular of the Conservation Board – Wednesday, March 25, 2026, 5:30 pm. Johnson County Administration Building, Room 120.

Adjournment:

The meeting was adjourned at 7:54 p.m.

The above minutes were read and approved by the Johnson County Conservation Board on the 25th day of March 2026.

Signature on File
Bonnie Winslow-Garvin, President

Signature on File
Zac Hall, Secretary