



**PUBLIC HEALTH**

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**Board of Health**

**Joni Bosch, PhD, ARNP**

**Vice Chair, Zachary J. Pollock, PharmD, MS**

**Peter D. Wallace, MD, MS**

**Chair, Melanie Wellington, MD, PhD**

**Michelle Weckmann, MS, MD**

**Danielle Pettit-Majewski, BS, MPH, Director**

**JOHNSON COUNTY BOARD OF HEALTH**

**December 17, 2025**

**MEETING MINUTES**

**4:00 pm**

**Call to Order:** Melanie Wellington, MD, PhD called the meeting to order at 4:01 pm.

**Roll Call:** Melanie Wellington, MD, PhD; Peter D. Wallace, MD, MS; Joni Bosch, PhD, ARNP; Michelle Weckmann, MS, MD Via Teams: Zachary Pollock, PharmD, MS

**Staff:** Danielle Pettit-Majewski, Director; Sam Jarvis, Community Health Manager; Rob Thul, Environmental Health Manager; Chia Fu, Interim Fiscal Manager; Roberta Sloat, Clinical Services Manager; Jamie Gade, Social Determinants of Health Coordinator; Tasneem Ali, Public Health Systems Analyst; Alissa Sotzen, Grants Analyst; Susan Denny, Secretary II

**Others Present:** David VanCompernelle, Assistant County Attorney, Mandi Remington, BOS

**Approval of Minutes:** Motion by Bosch to approve the November 19, 2025 meeting minutes; seconded by Wallace. The motion passed unanimously.

**Next Regular Meeting Date and Time:** January 21, 2026 in Conference Room 203 at 4:00 pm in the Health and Human Services Building. 2026 meeting dates and times will be approved at the January meeting.

**Citizen Comments / Questions / Issues:** None

**Staff Updates:** Gade introduced Tasneem Ali, Public Health Systems Analyst as of November 24, 2025. Ali provided a brief summary of her background and experience to the BOH.

**Financial Update:** Pettit-Majewski noted an RFA will be proposed for the FY27 Budget at the January meeting due to last minute changes with the Finance department.

**DISCUSSION / PRESENTATION(S):** Budget Presentation (see OTHER)

**ACTION ITEMS**

**Expenditures Over \$3,000:** None

**Applications, Contracts and Agreements:** None

Johnson County Board of Health Meeting Minutes  
December 17, 2025

**OTHER**

• **FY27 Budget:** Pettit-Majewski and Chia Fu

Fu presented a power point slide updating development of the FY27 operational budget process as data is now processed in Workday. Among the changes he noted were salary and fringe reports will fall under a new module in Workday called "Adaptive Planning". Updated salary and fringe data will be provided by Finance in January 2026. His presentation illustrated an initial concept for the upcoming final budget plan. The presentation highlighted a summary of revenue and expense proposed adjustments in line with expectations and includes expenses such as software program renewals and licenses and increased vaccination and medication supply costs and expected revenue from IDPH Tobacco and TNC grants as well as NACCHO MRC grants. He noted the Doula program is not included in this budget and Pettit Majewski added that program is ARPA funded and JCPH will continue working with the University of Iowa College of Nursing to implement the Doula project. Pettit-Majewski added she, Wellington and Pollock have discussed the budget and the likelihood legislative changes in property taxes will result in decreased Board of Supervisors levy funding. Merit and COLA raises were requested to not be included in the budget at this time. Fu responded to questions and comments from BOH members and will provide a legend identifying cost center and categories per division budget items and a breakdown of program costs such as Qualtrics.

• **Private Well Grant Update:** Rob Thul provided an infographic in BOH packets identifying the summary of Private Well Grant (PWG) Watershed Activities for quarters one and two of FY26 in compliance with grant requirements. Current grant funded activities are on hold until re-funding is approved. He added they expect a positive response for additional funding. Thul responded to questions and will provide information requested by Wellington on the number of private wells and percentage tested in Johnson County.

• **PHAB Accreditation:** Pettit-Majewski reported JCPH has been re-accredited by the Public Health Accreditation Board as one of six total public health departments in the state. She added accreditation may be out of reach for smaller health departments but they can benefit from the processes developed by the JCPH staff. BOH members congratulated staff for the accomplishment.

**Reports / Inquiries:**

**County Attorney:** None

**Members, Board of Health:** Bosch expressed thanks to JCPH staff for coming through a pandemic and fighting for public health issues while earning PHAB re-certification.

**Director:** Pettit-Majewski reported highlights from the current monthly narrative report and reminded BOH members a water quality position paper will be presented for approval at the January meeting. In response to her comment on using the Centers for Disease Control (CDC) as a resource, VanCompernelle suggested that subject be presented on a future agenda. Wellington asked BOH members to send alternative resources to Pettit-Majewski.

Wellington adjourned the meeting at 4:43 pm.

Approved by Board of Health Action on

January 21, 2026

Date

Submitted by:

Susan Denny  
Secretary II

Signature on File

Melanie Wellington, MD, PhD, Chair