



PUBLIC HEALTH

Danielle Pettit-Majewski, BS, MPH, Director

Board of Health
Joni Bosch, PhD, ARNP
Vice Chair, Zachary J. Pollock, PharmD, MS
Peter D. Wallace, MD, MS
Chair, Melanie Wellington, MD, PhD
Michelle Weckmann, MS, MD

JOHNSON COUNTY BOARD OF HEALTH

March 25, 2026

MEETING MINUTES

4:00 pm

Call to Order: Melanie Wellington, MD, PhD called the meeting to order at 4:00 pm.

Roll Call: Melanie Wellington, MD, PhD; Peter D. Wallace, MD, MS; Zachary Pollock, PharmD, MS; Joni Bosch, PhD, ARNP; Michelle Weckmann, MS, MD

Staff: Danielle Pettit-Majewski, Director; Sam Jarvis, Community Health Manager; Rob Thul, Environmental Health Manager; Chia Fu, Interim Fiscal Manager; Roberta Sloat, Clinical Services Manager; Deborah VanderGaast, Child Care Nurse Consultant; Sarah Grunewaldt, Outreach and Engagement Coordinator; James Lacina, Environmental Health Specialist II; Alissa Sotzen, Grants Analyst; Tuesdai Kemp, Secretary II; Luis Torres, Environmental Health Admin Assistant

Others Present: David VanCompernelle, Assistant County Attorney; Cory Frank, DNR Onsite Wastewater Program Coordinator

Approval of Minutes: Motion by Wallace to approve February 18, 2026, meeting minutes; seconded by Michelle Weckmann. The motion passed unanimously.

Next Regular Meeting Date and Time: Thursday April 16, 2026, in Conference Room 203 at 4:00 pm in the Health and Human Services Building.

Citizen Comments / Questions / Issues: None.

Staff Updates: Fu presented Tuesdai Kemp, Secretary II who started 3/23/26; Heather DeBruin, Public Health Nurse starts 3/30/26, she will be present at the April BOH meeting; Grace Kuehl, Clerk II left March 9th; Matt Waldschmidt, Fiscal Manager, returns 3/30/26.

Financial Update: Tabled for April 16th, 2026

DISCUSSION / PRESENTATION(S):

- **2025 Johnson County Childcare Trends:** Deb VanderGaast, Childcare Nurse Consultant, gave a presentation on childcare needs and shortages. VanderGaast talked about childcare trends in the past few years in Johnson County and overall. She also touched on the challenges childcare providers have endured as well as families in need of childcare. Wellington asked if a position paper or statement, potentially joint with the Board of Supervisors, would be ideal to increase awareness.
- **AI Usage:** Sarah Grunewaldt gave an updated presentation on AI usage. Grunewaldt gave examples of how employees can streamline their work. She also mentioned that at the moment, there are no changes in the actual policy.
- **Conservation on Wastewater and DNR Regulations:** Cory Frank from Iowa DNR, had an open discussion regarding the Wastewater Program. He expanded on enforcing ordinances and how the county could do so. Thul added at the end of the discussion on methods that JCPH uses to keep record of all wastewater systems in the county.

ACTION ITEMS

Expenditures Over \$3,000: None

Applications, Contracts and Agreements: None

OTHER

- **RFA Succession Planning:** Pettit-Majewski talked about the importance of succession planning, and mentioned that though it was already taking place, she wanted it to be formalized through the board. Pettit-Majewski says that the goal is to eventually have a succession plan for everyone, ideally as a continuous document.

Motion by Bosch to approve RFA Succession Planning Policy; seconded by Wallace. The motion passed unanimously.

Reports / Inquiries:

County Attorney: None

Members, Board of Health: Bosch briefly spoke on the Peer-to-Peer Drug Program, Wallace reported on the PHCI Annual Meeting happening in the coming few weeks. He also mentioned that UI Darwin Day was coming up at the UI Biology Building. The event covers immunizations and is a free 2-day event. Melanie also reported on Darwin Day and stated that Peter Hotez, Pediatrician and Vaccinologist will be one of the speakers.

Director: Pettit-Majewski gave a brief report on Senate File 2432. She also briefly touched on SF 2171 which did not pass the funnel. Pettit-Majewski also discussed on the ongoing relations between NuCara Pharmacy and the State of Iowa, who have ended their contract. She emphasized that although this might impact our ITS programs and our tuberculosis programs, it should not impact immunization efforts. Pettit-Majewski also thanked Chia Fu for his time as Interim Fiscal Manager during Matt's leave.

Johnson County Board of Health Meeting Minutes

Wellington adjourned the meeting at 6 pm.

Approved by Board of Health Action on

Date

Signature on file

Melanie Wellington, MD, PhD, Chair

Submitted by:
Tuesdai Kemp
Secretary II