

JOHNSON COUNTY CONSERVATION BOARD
REGULAR MEETING MINUTES
April 21, 2026

BOARD MEMBERS:

Bonnie Winslow-Garvin, President
Carolyn Buckingham, Vice Pres.
Connie Mutel
Bill Walide

STAFF MEMBERS:

Brad Freidhof, Director
Dory Kjosa, Office Manager
Dave Gustafson, Asst. Op. Supt.
Charlie Bray, Ranger

President Winslow-Garvin called the meeting to order at 5:32 p.m.

Minutes:

Motion was made by Bill Waldie to approve the Johnson County Conservation Board Regular Meeting minutes of March 25, 2026, with the correction to the Public Hearing times. Seconded by Carolyn Buckingham with a unanimous vote.,

Bills:

Motion was made by Bill Waldie to approve department 24 bills in the amount of \$38,106.56, department 32 in the amount of \$268.80, department 40 in the amount of \$825.60, and department 83 in the amount of \$65,279.06. Second by Carolyn Buckingham with a unanimous vote.

Directors Report:

Director Brad Freidhof reviewed staff activities and financial reports.

Discussion by Public:

No public present.

Business:

1. Discussion/Action – Resolution to approve the final version of plans, specifications, form of contract, cost estimate, and notice to bidders for Phase 2 of the Clear Creek Trail Extension to FW Kent Park bid on March 25, 2026.

Motion was made by Carolyn Buckingham to approve the final version of plans, specifications, form of contract, cost estimate, and notice to bidders for Phase 2 of the Clear Creek Trail Extension to FW Kent Park. Second by Bill Waldie with a roll call vote as follows: Waldie, aye; Buckingham, aye; Mutel, aye; Winslow-Garvin, aye.

2. Discussion/Action – Resolution awarding contract for FW Kent Park Campground Shower House project to the lowest responsive bidder, based on bid tabulations provided by Shive-Hattery Consultants from bids received on or before February 12, 2026, at 3 pm CST at the Johnson County Conservation Headquarters at FW Kent Park, 2048 Highway 6 NW, Oxford, IA 52322. Nelson Construction Services submitted a bid of \$1,929,000 and is fully responsive to the Project's plans and specifications.

Motion was made by Bill Waldie to award the contract to Nelson Construction Services. Second by Carolyn Buckingham with a roll call vote as follows: Buckingham, aye; Waldie, aye; Mutel, aye; Winslow-Garvin, aye.

3. Discussion/Action – Resolution awarding contract for Phase 2 of the Clear Creek Trail Extension to FW Kent Park to the lowest responsive, responsible bidder, based on the bid tabulations provided by Stanley Consultants. Authorization for the Director to sign the contract for the project, pending final review and approval from the County Attorney's Office. Contract acceptance is pending the meeting of all requirements identified in the bid documents. Peterson Contractors, Inc (PCI) submitted a bid of \$917,364.90 and is fully responsive to the project's plans and specifications.

Motion was made by Connie Mutel to authorize the Director to sign the contract for the project with PCI, pending final review and approval from the County Attorney's Office. Contract acceptance is pending the meeting of all requirements identified in the bid documents. Second by Carolyn Buckingham with a roll call vote as follows: Buckingham, aye; Waldie, aye; Mutel, aye; Winslow-Garvin, aye.

4. Discussion/Action – Review and consider approval of an Agreement for Operation and Maintenance of Water Quality Sensor Network with the University of Iowa IIHR-Hydroscience and Engineering.

Motion was made by Connie Mutel to approve the Agreement for Operation and Maintenance of Water Quality Sensor Network with the University of Iowa IIHR-Hydroscience and Engineering. Second by Carolyn Buckingham with a unanimous vote.

5. Discussion/Action – FY2026 Spring Budget Amendment.

Motion was made by Bill Waldie to approve the FY2026 Spring Budget Amendment. Second by Carolyn Buckingham with a unanimous vote.

6. No Closed Session held.

Announcements/Correspondence:

Next Regular of the Conservation Board – Tuesday, May 19, 2026, 5:30 pm – F.W.
Kent Park, Conservation Education Center – 2048 Hwy 6 NW, Oxford, IA.

Adjournment:

The meeting was adjourned at 6:46 p.m.

The above minutes were read and approved by the Johnson County Conservation Board the 19th day of May 2026.

Signature on File
Bonnie Winslow-Garvin, President

Signature on File
Zac Hall, Secretary