

JOHNSON COUNTY CONSERVATION BOARD
REGULAR MEETING MINUTES
August 18, 2026

BOARD MEMBERS:

Bonnie Winslow-Garvin
Bill Waldie
Zac Hall
Carolyn Buckingham
Connie Mutel

STAFF MEMBERS:

Brad Freidhof
Dory Kjosa
Charlie Bray
Dave Gustafson

Others present:

Ryan Maas, Asst. County Attorney
Lisa Green-Douglass, Board of Supervisors

Vice President Buckingham called the meeting to order at 5:31 p.m.

Minutes:

Motion was made by Bill Waldie to approve the Johnson County Conservation Board Regular Meeting minutes of July 21, 2026. Seconded by Bonnie Winslow-Garvin with a unanimous vote.

Bills:

Motion was made by Bill Waldie to approve Fund 01 – General Basic bills in the amount of \$43,245.59, Fund 06 - Technology in the amount of \$762.90, Fund 07 – Decision Package in the amount of \$66,840.00, Fund 09 - REAP in the amount of \$5,345.92, Fund 21 – TRUST in the amount of \$5,822.30 and Fund 22 - BOND in the amount of \$187,131.52. Second by Bonnie Winslow-Garvin with a unanimous vote.

Directors Report:

Director Brad Freidhof reviewed staff activities and financial reports.

Discussion by Public:

Kate Giannini, Jim Tandy, John Tandy, Bill Wood, Seth Zimmermann & Mike Goudy were present.

Business:

1. Discussion/Action – Education program from ILHR program manager Kate Giannini on her Fulbright award and research exchange in the Netherlands.

Discussion only.

2. Discussion/Action – Board Officers – possible resignation and consequent elections to fill vacated position(s).

Bill Waldie made a motion to accept Bonnie Winslow-Garvin's resignation as President of the Board. Second by Connie Mutel with a unanimous vote. Bill Waldie made a motion to make Carolyn Buckingham President, Zac Hall Vice President and himself as Secretary. Second by Connie Mutel with a unanimous vote.

3. Discussion/Action - Land Disposal – Clear Creek Trail – original corridor Jane Colony/Jim Tandy.

Discussion only.

4. Discussion/Action – Fall ICCS Conference conflict with regular September Board Meeting. Recommendation to reschedule the meeting for Tuesday, September 22, 2026

Motion was made by Zac Hall to change the board meeting date to September 22-2026. Second by Bonnie Winslow-Garvin with a unanimous vote.

5. Discussion/Action – Resolution Designating Official Public Notice Posting Location for Meetings of the Johnson County Conservation Board

Motion was made by Connie Mutel to adopt a resolution designating the posting location of public notices. Second by Zac Hall with a roll call vote as follows: Buckingham, aye; Winslow-Garvin, aye; Hall, aye; Mutel, aye; Waldie, aye.

6. Discussion/Action – Authorization to implement Special Deer Management Zone (zone 26) at Kent Park – recommendations for 2026

Motion was made by Bill Waldie to authorize the Special Deer Management hunt as presented. Second by Connie Mutel with a unanimous vote.

7. Discussion/Action – Deputy Director job description and hiring committee

Motion was made by Bill Waldie to accept the Deputy Director job title. Second by Bonnie Winslow-Garvin with a unanimous vote. Motion was made by Bill Waldie to accept the pay grade 15 for the Deputy Director. Second by Zac Hall with a unanimous vote. Motion was made by Bill Waldie to accept the job description as presented. Second by Connie Mutel with a unanimous vote.

8. Discussion/Action – Supplemental Agreement for Construction Engineering Services with Stanley Consultants, Inc.

Motion was made by Bill Waldie to approve the agreement conditioned upon approval by the IDOT. Second by Bonnie Winslow-Garvin with a unanimous vote.

9. Discussion/Action – Professional Services Agreement with Bolten & Menk to develop a conceptual design for two (2) natural playgrounds emphasizing active play, critical & creative thinking, imaginative play, and the use of safe natural features. Public engagement and stakeholder input will be tasks included in this agreement. An additional agreement for construction documents and site design would be developed following this conceptual phase.

Discussion only.

10. Discussion/Action – Proposal for a Native Plant Greenhouse start-up business at Pechman Creek Delta

Discussion only.

The Board took a break from 8:10 pm – 8:22 pm.

11. Motion was made by Bill Waldie to enter into Closed Session pursuant to Iowa Code Section 21.5(1)(j), to discuss the purchase of particular real estate where premature disclosure could be reasonably expected to

increase the price the governmental body would have to pay for that property. Second by Bonnie Winslow-Garvin with a roll call vote as follows: Buckingham, aye; Waldie, aye; Mutel, aye; Winslow-Garvin, aye; Hall, aye.

The board came back into open session at 9:15 pm.

12. Motion was made by Bill Waldie at 9:16 pm to go into Closed Session pursuant to Iowa Code Sections 21.5(1)(a), to review or discuss records which are authorized by state law to be kept confidential (work product and/or attorney-client privileged communications), and 21.5(1)(c), to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent, where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Second by Connie Mutel with a roll call vote as follows: Waldie, aye; Buckingham, aye; Mutel, aye; Hall, aye.

The board came back into open session at 9:20 pm.

Motion was made by Connie Mutel to proceed as discussed in closed session. Second by Bill Waldie with a unanimous vote.

Announcements/Correspondence:

Next Regular of the Conservation Board – Tuesday September 22, 2026, 5:30 pm
– F.W. Kent Park, Conservation Education Center – 2048 Hwy 6 NW, Oxford, IA.

Adjournment:

The meeting was adjourned at 9:22 p.m.

The above minutes were read and approved by the Johnson County Conservation Board on the 22nd day of September 2026.

Signature on File
Carolyn Buckingham, President

Signature on File
Bill Waldie, Secretary