



PUBLIC HEALTH

Board of Health

Joni Bosch, PhD, ARNP

Vice Chair, Zachary J. Pollock, PharmD, MS

Peter D. Wallace, MD, MS

Chair, Melanie Wellington, MD, PhD

Michelle Weckmann, MS, MD

Danielle Pettit-Majewski, BS, MPH, Director

JOHNSON COUNTY BOARD OF HEALTH

Wednesday August 19, 2026

MEETING MINUTES

4:00 pm

Call to Order: Melanie Wellington, MD, PhD called the meeting to order at 4:00 pm.

Roll Call: Melanie Wellington, MD, PhD; Peter D. Wallace, MD, MS; Zachary Pollock, PharmD, MS; Joni Bosch, PhD, ARNP; Michelle Weckmann, MS, MD

Staff: Danielle Pettit-Majewski, Director; Sam Jarvis, Community Health Manager; Rob Thul, Environmental Health Manager; Matthew Waldschmidt, Fiscal Manager; Roberta Sloat, Clinical Services Manager; Alissa Sotzen, Grants Analyst; Tuesdai Kemp, Secretary II; Holly Cummings, Performance Improvement & Accreditation Coordinator; Evan Kerr, Environmental Health Specialist; Tasneem Ali, Public Health Systems Analyst; Amanda Remington, Board of Supervisor/Public Health Liaison

Others Present: None

Approval of Minutes: Motion by Bosch to approve Wednesday June 17, 2026, meeting minutes; seconded by Wallace. The motion passed unanimously.

Next Regular Meeting Date and Time: Wednesday September 16, 2026, in Conference Room 203 at 4:00 pm in the Health and Human Services Building.

Citizen Comments / Questions / Issues: None

Staff Updates: Evan Kerr, Environmental Health Specialist, started in Environmental Health July 27, 2026.

Financial Update: Waldschmidt presented on the year-end financial update going over revenues and expenses. He stated there was a large growth for the Private Well Grant and an implementation for the Narcan Naloxone funding that is funneled from the opioid settlement funds at the State

level. He also mentions Clinical Services do a great job with cliental intake, which reflects well in their growth. Waldschmidt also explained the causes of the lower growth and expenses than revenue, which was due to having an open position in the Environmental Health Division. He also discussed budget utilization and how Workday has shown how we continue to improve our expenses and how it will give the department and the whole county a better picture recognizing accounts receivable and accounts payable prior to the actual check being cut.

DISCUSSION / PRESENTATION(S):

- **Strategic Planning Update:** Cummings presented on the department's strategic plan starting with the Health Equity training. This training is done for every new hire beginning with a pre-and-post survey to understand what they know and don't know prior to the training and then what they've learned after they have completed the training. The Health Equity group is also working with IT to get a contact resource management database rolled out for staff to utilize to get contact information for all the community partners or city service that we have contacted before. She also touched on the Healthy Dose podcast and possibly doing a blog opposed to a podcast due to getting out information out accurately and efficiently. Cummings spoke on how Workday has helped well with cross training staff and meeting the goals that were needed along with different types of training throughout different programs used throughout the department. Pettit-Majewski spoke on starting an onboarding process for management as Sloat will be retiring next year and this is something that is needed across the board. She stated she brought this to the Department Head Elected Officials meeting and HR is interested in putting something together.

ACTION ITEMS

Expenditures Over \$3,000:

- **RFA 26-12 Pronto Machines:** Sloat discussed the Pronto Machines that are being utilized in the WIC clinic to test hemoglobin levels. She stated these machines are obsolete and the clinic is unable to purchase new sensors which are necessary to use the machines. She is requesting 5 new machines.

Motion by Wallace to approve RFA 26-12 Pronto Machines; seconded by Bosch. The motion passed unanimously.

Applications, Contracts and Agreements:

- **RFA 26-13 Official Public Notice:** Pettit-Majewski spoke on the House Bill 2490, effective July 1st amending Iowa Code Chapter 21.4 regarding public notice requirements for meetings of governmental bodies. Public Health will be complying with the Board of Supervisors posting locations which are in the Administration Building foyer area and on the 1st floor of the HHS building.

Motion by Bosch to approve RFA 26-13 Official Public Notice; seconded by Wallace. The motion passed unanimously.

OTHER

- **IHHS Alignment Update:** Pettit-Majewski presented on the IHHS Alignment changes regarding the lead entity implementation timeline, which will bring the lead entity back on track with the fiscal year schedule. She also spoke on the different phases and how funding would work for the lead entity for the 1st year and how the lead entity will be required to come

up with a district plan to cover the three core pillars the State wants the district to focus on which are chronic disease, infectious disease and environmental health. Pettit-Majewski also touched on four counties interested in learning more about becoming the lead entity which would only be for local public health services. Currently there are more questions than answers due to the RFP not being readily available.

- **Family Planning Council of Iowa:** Pettit-Majewski spoke on Family Planning Council of Iowa and how she has been working with Tara Shochet who is the director of FPCI. Pettit-Majewski stated that in 2022, due to funding cuts, Public Health and FPCI collaborated to transition the health path clinic to Planned Parenthood. As of July 30th, 2026, Planned Parenthood has since closed. FPCI is now at the end of their RFP and is interested in potentially working with Public Health again if that is something that we could provide these services.

Reports / Inquiries:

County Attorney: None

Members, Board of Health: Wellington reported on presenting to the board members during the monthly meetings. She advised that the board members are available to support and guide staff when things arise.

Director: Pettit-Majewski provided an update on priorities identified by the Environmental Health and Public Health affiliates for the upcoming legislative session. The priorities were developed based on issues from the previous legislative session and are intended to help the department prepare for potential legislative action including water quality and private wastewater systems, food safety, radon education, addressing Iowa's rising cancer rates, increasing the tobacco tax, increasing dental access for Medicaid participants and improving access to affordable quality healthcare. She noted that the list provides a strong foundation for responding to potential legislative proposals during the next session. Pettit-Majewski also provided updates on recent staff activities and how they continue to work with the community to spread the education that is needed around all areas of Public Health.

Wellington adjourned the meeting at 5:06 pm.

Approved by Board of Health Action on

09/16/2026

Date

Signature on File

Melanie Wellington, MD, PhD, Chair

Submitted by:
Tuesdai Kemp
Secretary II