# Johnson County Medical Reserve Corps

**Process to become an Active**
**Johnson County Medical Reserve Corps Volunteer**

**Mission Statement**

The mission of the MRC is to supplement the local healthcare systems during emergencies or planned events in Johnson County. The MRC achieves this mission by recruiting and training medical and non-medical volunteers and organizing them to assist effectively and efficiently.

**Membership**

Membership in the Johnson County Iowa Medical Reserve Corps is open to anyone with a desire to serve the community. Although the focus of our MRC is on emergency medical operations and public-health activities, healthcare expertise is not a prerequisite for service with the unit. Volunteers with no healthcare experience or non-medical are needed to assist with administrative and other essential support functions. It is the policy of the MRC that all potential MRC volunteer members shall follow the application procedures outlined below.

**Application Process**

1) All potential members must complete and submit an MRC Volunteer Application to the MRC Unit Coordinator and register in I-SERV to receive email notices of meetings and training events

2) MRC volunteers are required to attend an Orientation Meeting to learn more about the MRC before being deployed. This process assures that volunteers understand the expectations of them and that the MRC Unit can address any concerns.

3) After submission of a completed application to the MRC Coordinator, it is submitted for a background check. Once the background check has been successfully completed and the applicant has attended an Orientation Meeting, the volunteer is eligible for service.

4) A photo will be taken at the orientation meeting for their MRC Identification card.

5) All vetted MRC volunteers are required to wear their ID at training meetings, community events and deployments.

**Requirements of Volunteers**

- Register in I-SERV (Statewide Volunteer Registry) and periodically log in to ensure contact information and skills are updated
- Register on MRC Train to access recommended trainings (at no cost)
- Complete volunteer background screening

Save document to your computer prior to emailing

Mail, Email, or Fax to:
Johnson County MRC
855 S. Dubuque St.
Iowa City, Iowa
52240
Fax: 319-356-6039
Email: mrc@johnsoncountyiowa.gov
For questions call: 319-356-6040

**PLEASE KEEP PAGES 1 & 2 FOR YOUR RECORDS-RETURN PAGE 3 TO UNIT COORDINATOR**

## Johnson County Iowa Medical Reserve Corps
## Application form

**Please PRINT or TYPE All Information**

### Personal Contact Information

| | | | |
|---|---|---|---|
| Full Name (first, middle, last) | | | |
| Mailing Address | City | State | Zip |
| Mailing Address (if different than above) | City | State | Zip |
| Cell Phone (_____)_____-_____ | Home Phone (_____)_____-_____ | | |
| Cellular Providers Name: | Email | | |

### Work Information

| | | |
|---|---|---|
| Present Employer | Occupation | Work Phone (_____)_____-_____ |
| Work Address | Work Status ❑ Full Time ❑ Part Time ❑ Retired | |

### Education and Licensure Information

Note: it is not necessary to hold a professional license to join the MRC

| | |
|---|---|
| Highest Level of Education ❑H.S. ❑College ❑Graduate School ❑Other:_____ | Professional Degree |
| Name on License | Professional License and License Number |
| Certifications/Training: | Foreign Language |

### Background Information

| | | |
|---|---|---|
| Driver's License# | State | Expires |
| Social Security# | Date of Birth | |

| Have you ever been | | |
|---|---|---|
| Fingerprinted? | ☐ Yes | ☐ No |
| Arrested? | ☐ Yes | ☐ No |
| Convicted of a Felony? | ☐ Yes | ☐ No |
| Convicted of a Serious Misdemeanor? | ☐ Yes | ☐ No |

I hereby authorize the Johnson County Iowa MRC to conduct a background investigation concerning my work, medical, physical, and criminal records, including information of a confidential or privileged nature.

Signature:_____ Date:_____

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